



DISTRICT ADVISORY COUNCIL MEETING MINUTES

March 21, 2024, 7:00 P.M.

- I. Call to Order - The meeting was called to order at 7:04 pm at Delaware Public Health District, 470 S. Sandusky Street, Delaware, Ohio.
- I. Roll Call / Confirmation of Quorum – Trustee Rodney Myers verified a quorum was in attendance (See attached).
- II. Pledge of Allegiance – Trustee Suzette Hall led the group in the Pledge of Allegiance.
- III. Introductions of Board of Health members and staff in attendance – Mr. Guillozet, Health Commissioner, introduced Board of Health members and staff in attendance. Board of Health: Mr. Pat Blayney, Mr. David Karr, Mr. Zach Holzapfel, Dr. Briana Donaldson and Ms. Amy Howerton. Staff: Mr. Dustin Kent, Mr. Adam Howard, Ms. Jen Keagy, Ms. Amy Whitney, Ms. Lori Kannally, Ms. Traci Whitaker and Ms. Lisa Brown.
- IV. Approval of Minutes – March 23, 2023 – Trustee Suzette Hall moved to approve the March 23, 2023, minutes. Trustee Skinner seconded the motion. The motion carried unanimously.
- V. Election of Officers – Trustee Myers and Chairperson
 - a. Chairperson – Trustee Skinner moved to nominate Trustee Suzette Hall as Chairperson. Trustee Vaughn seconded the motion. The motion carried unanimously.
 - b. Secretary – Trustee Almendinger moved to nominate Trustee Rodney Myers as Secretary. Commissioner Merrell seconded the motion. The motion carried unanimously.
 - c. Nominations – Trustee Stultz moved to nominate Trustee Euton as Nominations Committee. Trustee Myers seconded the motion. The motion carried unanimously.
- VI. Chair Comments – No comments were provided by the Chair.
- VII. Appointments – Nomination Committee – Trustee Euton
 - a. Ms. Amy Howerton’s five-year term expires in 2024.
 - b. Applications Received: Kristina McDonald, PhD, Pataricia Hollingsworth, MD, MBA, Tiffany Bukoffsky, MHA, BSN, RN, Lyndsey Parker, BSN, RN, Amy Howerton, LNHA
 - c. Nominations from the floor – no nominations were received from the floor.
 - d. Motion to close the nominations – Trustee Donaldson moved to close the nominations. Trustee Haney seconded the motion. The motion carried unanimously.

City Manager Homan moved to enter executive session pursuant to Ohio Revised Code 121.22(G)(1) to consider the appointment of a public official. The Council requested that the staff of the Health District remain present for the executive session. Trustee Donaldson seconded the motion. A roll call vote was taken:

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Berkshire	Yes
Berlin	Yes
Brown	Yes
Concord	Yes
Delaware	Yes
Genoa	Yes
Harlem	Absent
Kingston	Yes
Liberty	Yes
Marlboro	Absent
Orange	Yes
Oxford	Yes
Porter	Yes
Radnor	Absent
Scioto	Yes
Thompson	Yes
Trenton	Yes
Troy	Yes
Commissioner	
Delaware County	Yes
Villages/Cities	
Ashley	Absent
Delaware City	Yes
Galena	Yes
Ostrander	Yes
Powell City	Absent
Sunbury City	Yes
Shawnee Hills	Absent

The Council convened into Executive Session at 7:30pm.

Trustee Haney moved to exit executive session. Trustee O'Brien seconded the motion. The motion carried unanimously. The District Advisory Council returned to public session at 7:44 pm.

Trustee Myers moved to appoint a Board of Health member. Trustee O'Brien seconded the motion. The motion carried unanimously.



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The five candidates listed above were presented for the open Board of Health position. All were present except for Ms. Tiffany Bukoffsky. Trustee Euton completed a roll call vote, see attached. Ms. Lyndsey Parker was appointed to the Board of Health for a five-year term ending in March 2029.

VIII. Annual Report

- a. Mr. Pat Blayney, President of the Board of Health discussed the challenges in constructing the new Delaware Public Health building.
- b. State of the Health District, Mr. Garrett Guillozet, Health Commissioner
 - i. Annual Report
 - ii. Optional Building/Mobile Clinic Tour

Mr. Guillozet provided a PowerPoint presentation highlighting the annual report. Also, the new mission and vision statement as well as the five priorities of the 2024-2028 Strategic Plan were discussed and shared with the Council.

IX. Other Business – no other business was presented.

X. Next year's meeting was set for Thursday, March 20, 2025. The meeting will take place at the Delaware Public Health District 470 S. Sandusky Street, Delaware, OH 43015.

XI. Adjourn - Trustee Almendinger moved to adjourn. City Manager Homan seconded the motion. The motion carried unanimously. The meeting adjourned at 8:15 pm.

Chair

Secretary



Delaware General Health District
Dedicated to your health

Name of Meeting: District Advisory Council

Date: March 21, 2024 Time: 6:45 pm

TOWNSHIP	REPRESENTATIVE	
	Sign-In	Print
Berkshire	<i>Robert V Myers</i>	
Berlin	<i>Ken O'Brien</i>	Ken O'Brien
Brown	<i>Connie Skinner</i>	Connie Skinner
Concord	<i>Jason Haney</i>	
Delaware	<i>Beau Euton</i>	BEAU Euton
Genoa	<i>Kenee Vaughan</i>	Kenee Vaughan
Harlem		
Kingston	<i>Matthew Py</i>	
Liberty		Scott Donaldson
Marlboro		
Orange	<i>Lisa Knapp</i>	Lisa Knapp
Oxford		
Porter		Matthew Isgan.3
Radnor		
Scioto	<i>Sandra Stults</i>	Sandra Stults
Thompson	<i>Bill Thompson</i>	Bill Thompson
Trenton	<i>Mark Almedinger</i>	Mark Almedinger
Troy	<i>Doug Rice</i>	Doug Rice
COUNTY		
Commissioner	<i>Gary Howell</i>	Gary Howell
VILLAGES/CITIES		
Ashley		
Delaware	<i>Tom Homan</i>	Tom Homan
Delaware	<i>Carol Kay Ryske</i>	Carol Kay Ryske
Galena	<i>End Henry Zocher Zeman</i>	<i>Zachary Hopper</i>
Ostrander	<i>Joseph Proczum</i>	Joseph Proczum
Powell		
Shawnee Hills		
Sunbury	<i>John Grumney</i>	John Grumney
Guests / Public:		
	<i>Suzette Hall</i>	Suzette Hall
	<i>Patricia Hall</i>	Patricia Hall
	<i>Kristina McDonald</i>	Kristina McDonald
	<i>Lindsey Pance</i>	Lindsey Pance
	<i>Chris</i>	Chris

District Advisory Council Meeting

Vote for BOH Appointee	Date:	3/21/2024			
	Kristina McDonald	Patricia Hollingsworth	Tiffany Bukoffsky	Amy Howerton	Lyndsey Parker
Township					
Y Berkshire					X
Y Berlin					X
Y Brown					X
Y Concord					X
Y Delaware					X
Y Genoa					X
Y Harlem					
Y Kingston					X
Y Liberty					X
- Marlboro					
Y Orange					X
Y Oxford					X
Y Porter					X
- Radnor					
Y Scioto					X
Y Thompson					X
Y Trenton					X
Y Troy					X
Commissioner					
Y Delaware County					X
Villages/Cities					
- Ashley					
Y Delaware City					X
Y Galena					X
Y Ostrander					X
Y Powell City					
Y Sunbury City					X
- Shawnee Hills					

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