



**Delaware Public Health District
Division of Environmental Health**

470 S Sandusky St, Delaware, Ohio 43015 Phone: (740) 368-1700 Fax: (740) 368-1736

NPA/RPC Lot Split/Subdivision Review Checklist

RPC: NPA: RPC/NPA Reference Number: _____

Date Received: _____ Property Owner: _____

Applicant: _____ Number of Lots: _____

Property Address: _____

Indicates plan meets ODH & DPHD requirements	YES	NO*	N/A
1) Survey drawing?			
2) Acreage? (Total and size of all lots)			
3) Reference scale (ex. 1"=50')?			
4) North arrow?			
5) Distance to the nearest intersection and any existing addresses are noted on plat?			
6) Existing or potential building locations?			
7) Building envelope shown?			
8) Building envelope at least 10' out of the Sewage Treatment Systems Areas (STS)?			
9) Lot lines have been staked or marked?			
10) All existing/proposed STS's & drinking water sources are shown?			
Water supply indicated? (i.e. Public water, Private water: wells, cisterns, ponds)			
If public water supply, is supply line shown to dwelling?			
If Private Water Supply, does it meet the private water rules?			
All isolation distances are maintained for existing and proposed water supply and STS?			
11) Existing and/or Proposed Easements Shown?			
12) Sanitary/Drainage/Utility/Collector Tile Easements 20'?			
13) Sewage treatment areas 10' from property lines and easements?			
14) STS more than 50' from steep slopes or impoundments?			
15) Existing and/or proposed driveways shown and are at least 10' from STS			
16) Utility Lines shown to dwelling and not crossing the STS			
17) Tree Lines/Wooded Areas within 50' are shown?			
If STS is located in wooded areas, is clear-cutting noted?			
18) Soil Delineations per the Delaware County Soil Survey?			
19) Soil Delineations mapped by Soil Scientist?			
20) Soil Report supplied?			
21) Test hole locations shown on plat with test hole numbers?			
22) Sufficient depth to limiting and restrictive layers for proposed STS?			
23) Loading rates provided and coincides with soil scientist report and STS footprint?			
24) A vertical and horizontal reference point or benchmark has been identified?			
25) Plan views for the appropriate type of primary & secondary STS?			
26) Note regarding # of bedrooms?			
27) Acceptable STS footprint provided?			
28) Topography in 1' intervals?			
29) Elevated STS not located in the 100 yr. floodplain?			
30) STS not located in a drainage way?			
31) Note that the proposed lots split(s) does not violate the Ohio Administrative Code (OAC) Chapter 3701-29			
32) Gradient/interceptor drain/collector tile shown to adequate outlet with appropriate permission?			

