

**1.0 CONVENTION**

**1.01 CALL TO ORDER AND ATTENDANCE**

The December 3, 2024, Board of Health meeting was held at the Delaware Public Health District located at 470 S. Sandusky Street Delaware, OH and called to order at 7:00 p.m. by Mr. Blayne. Board members present included: Mr. Blayne, Dr. Donaldson, Mr. Tiberi, Dr. Hickman, Ms. Gladden (entered at 7:05pm), Mr. Holzapfel (entered at 7:18pm), Mr. Hatfield, and Mr. Karr. Staff members present were Mr. Guillozet, Health Commissioner, Ms. Jen Keagy, Deputy Health Commissioner of Community Health, Mr. Howard, Deputy Health Commissioner of Preventative Health, Ms. Amy Whitney, Chief Operating Officer, Mr. Jeff Gibbs, Director of Environmental Health, Mr. John Beal, Director of Finance, Mr. Corey Stafford, Plumbing Inspector, Mr. Kurt Baumann, Plumbing Inspector, Ms. Kamryn Rhoades, EHSIT, and Ms. Emma Gabor, Administrative Assistant.

**1.02 CONSENT ITEMS**

- 6.012 Appropriations A-EE
- 6.016 Inventory A
- 6.017 Advances/Transfers A
- 6.021 Authorization/Employment/Travel A
- 6.022 Reclassification/Promotion A-F
- 6.03 Contracts A-C
- 6.033 Community Health A-G
- 6.035 Environmental Health A-C
- 6.052 Policies A
- 6.054 Legal Issues/Board of Health Orders A-B

Mr. Karr moved to adopt and approve the consent agenda and agenda as submitted. Dr. Donaldson seconded the motion. The motion carried unanimously.

**1.03 APPROVAL OF MINUTES**

Dr. Donaldson moved to approve the October 29, 2024, minutes. Mr. Karr seconded the motion. The motion carried unanimously.

**1.04 APPROVAL OF BILLS AND THEN AND NOWS**

Mr. Karr moved to approve the October 2024 bills. Dr. Hickman seconded the motion. The motion carried unanimously.

**2.0 STAFF REPORTS**

**2.01 HEALTH COMMISSIONER**

Commissioner Guillozet introduced Jeff Gibbs as our new Environmental Health Director. Mr. Gibbs has nearly 30 years of experience in various fields of environmental health. He also recognized new staff in attendance and commended them on their work on behalf of the health district. Commissioner Guillozet also highlighted a few items from the agenda and deferred his comments for the executive session

**2.02 FINANCE**

**A. Finance Report – Requested Board review and accept the year-to-date finance report.** A copy of the year-to-date finance report was provided to the board. Mr. Beal requested approval and discussed year-end expenses and the year-to-date finance report.  
**PMT: Agency**  
 Dr. Hickman moved to accept the year-to-date finance report. Mr. Hatfield seconded the motion. The motion carried unanimously.

**2.03 COMMUNITY HEALTH – Deputy Keagy updated the Board on CH events.** The child fatality review meeting will be held on 12/04/24. On the agenda there are 5 cases from last year and 14 cases from this year. The review team will be setting a schedule for 2025 for all fatality reviews. A new Vital Statistics software will be launched at the new year. The product will allow the Health District to issue death certificate for anyone in the state. The program will look to add the ability for the public to order these



records on the website. The division held the annual remembrance event at the Highway Patrol station honoring the lives lost in 2024 to traffic accidents.

**2.04 ENVIRONMENTAL HEALTH** – Commissioner Guillotzet and Deputy Howard updated the Board on EH events. The division held two very successful tire collection events in Radnor and Sunbury. Over 21 tons of tires were collected to be reused as playground padding, ballistic material, and more. Material was distributed to the community regarding canine distemper. A larger than normal number of calls have been received regarding raccoons with odd behavior. This has been due to distemper. While 2 bats did test positive for rabies over the last month, the raccoons have not been rabid. The main message is to avoid wild animals, especially those with odd behavior.

**2.05 PREVENTATIVE HEALTH** – Deputy Howard updated the Board on PH events. A new law requires certain political subdivisions to provide AEDs in recreational areas. The Health District has been helping political subdivisions craft procedures and find funding for AEDs. The Health District is working with public safety partners to explore a new program to examine 911 call data to provide actionable data to help the community. The Health District is working with State and National partners to screen and help travelers who come back to the area after visiting areas with an ongoing Marburg outbreak. The Health District is working with Delaware County EMS to assist with their initiative to create a mobile CPR and Stop the bleed station. The trailer donated in the agenda will be used by EMS for this purpose.

**2.06 ADMINISTRATION** – Officer Whitney updated the Board on Administration events. The Health District is fully staffed, now recruiting efforts can be focused on employee retention. The Health District is working with contracts to address outstanding HVAC concerns. The staff performance evaluations are complete. The Health District is preparing to reapply for accreditation in the Spring. Currently 70% of documents are fully completed and many more are nearing completion.

**3.0 BOARD REPORTS** – Commissioner Guillotzet informed the Board that Mr. David Karr has been reappointed to the Board for an additional five-year term beginning January 29, 2025.

**3.01 BOARD PRESIDENT** – None.

**3.02 BOARD COMMITTEES** – The Personnel Committee met on November 21, 2024, to discuss the personnel agenda items on the agenda.

**3.03 BOARD MEMBER COMMENTS** – None.

#### **4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION**

##### **4.01 REGULATION HEARING/ADOPTION**

##### **A. Adoption of the 2025 Environmental Health Fees**

The Delaware County Board of health agrees to adopt the updated Fee Schedule to be used for the Environmental Health Division. These fees will take effect on January 1, 2025, after a two-week period of advertising in the community and after three board meetings.

**PMT: Agency**

**Action Requested: Third Reading and Adoption.**

Mr. Holzapfel moved to approve the 2025 Environmental Health Division Fee Schedule. Mr. Karr seconded the motion. A roll call vote was conducted:

Mr. Blayney: Yes

Dr. Hickman: Yes

Ms. Gladden: Yes

Mr. Karr: Yes

Ms. Smith: Absent

Mr. Tiberi: Yes

Mr. Hatfield: Yes

Mr. Holzapfel: Yes

Dr. Donaldson: Yes

The 2025 Environmental Health Division Fees were approved and adopted.

##### **4.04 CITIZEN REQUEST – No visitor comments.**

#### **6.0 NEW BUSINESS**

##### **6.011 BUDGETS**

**A. 2025 Revised Budget** – Requested Board to approve the Revised 2025 Budget Book as the approved budget for 2025. The changes better reflect projections for agency revenue and expenses across all funds. The original 2025 Budget was adopted by the Board of Health on March 14, 2024. See pages 29-80 of the Supporting Documents.

PMT: Agency

Commissioner Guillozet and Mr. Beal informed the board of the revisions of the 2025 Budget. The revised budget provides a clearer picture of the fiscal year and is based off of expenditures/revenues through November 10, 2024. This revised budget should allow more flexibility and reduce the need for significant month-to-month appropriation changes.

Dr. Donaldson moved to approve the 2025 Revised Budget. Mr. Tiberi seconded the motion. A roll call vote was conducted:

- Mr. Blayney: Yes
- Dr. Hickman: Yes
- Ms. Gladden: Yes
- Mr. Karr: Yes
- Ms. Smith: Absent
- Mr. Tiberi: Yes
- Mr. Hatfield: Yes
- Mr. Holzapfel: Yes
- Dr. Donaldson: Yes

The 2025 Revised Budget was adopted.

#### 6.012 APPROPRIATIONS

A. Administration (7022511): Requested Board approval to amend and decrease appropriations from \$1,301,621.99 to \$1,191,206.82 in the Administration Fund (7022511).

The Board approved item on consent.

PMT: Agency

B. Vital Statistics (7022512): Requested Board approval to amend and increase appropriations from \$357,510.39 to \$358,319.69 in Vitals Statistics Fund (7022512).

The Board approved item on consent.

PMT: Agency

C. DPHD HQ (7022513): Requested Board approval to amend and increase appropriations from \$1,099,369.93 to \$1,107,824.86 in DPHD HQ Fund (7022513).

The Board approved item on consent.

PMT: Agency

D. EPA Litter Grant (7022521): Requested Board approval to amend and transfer appropriations and in EPA Litter Grant (7022521) in Objects 5201 and 5260. There is no overall change in the total appropriations.

The Board approved item on consent.

PMT: Agency

E. CH Admin (7022522): Requested Board approval to amend and increase appropriations from \$950,155.07 to \$955,579.89 in CH Admin Fund (7022522).

The Board approved item on consent.

PMT: Agency

F. MRC Program 2022 (7022526): Requested Board approval to amend and transfer appropriations in Object 5201, 5225, 5312, 5325. There is no change to overall appropriations.

The Board approved item on consent.

PMT: Agency

G. Heal Grant (7022531): Requested Board approval to amend and increase appropriations from \$43,903.99 to \$50,843.49 in HEAL Grant (7022531). A copy of the budget revision was provided to the board.

The Board approved item on consent.

PMT: Agency

H. Crisis for Kids Grant (70225232): Requested Board approval to amend and increase appropriations from \$30,000.00 to \$33,755.20 in Crisis for Kids Grant Fund (70225232).  
PMT: Agency  
The Board approved item on consent.

I. DKMM Litter Grant (70225233): Requested Board approval to amend and increase appropriations from \$90,898.97 to \$96,476.71 in DKMM Litter Grant Fund (70225233).  
PMT: Agency  
The Board approved item on consent.

J. Youth Suicide Prevention Grant (70225234): Requested Board approval to amend and increase appropriation from \$4,264.80 to \$52,794.00 in Youth Suicide Prevention Grant Fund (70225234).  
PMT: Agency  
The Board approved item on consent.

K. EH Administration (70225441): Requested Board approval to amend and increase appropriations from \$589,187.57 to \$590,805.07 in EH Administration Fund (70225441).  
PMT: Agency  
The Board approved item on consent.

L. Vector (70225444): Requested Board approval to amend and transfer appropriations in Object 5004, and 5201 in Vector Fund (70225444). There is no change in overall appropriations.  
PMT: Agency  
The Board approved item on consent.

M. Plumbing Fund (70225446): Requested Board approval to amend and decrease appropriations from \$728,184.44 to \$724,057.52 in Plumbing Fund (70225446).  
PMT: Agency  
The Board approved item on consent.

N. Other EH Fee Based Programs Fund (70225449): Requested Board approval to amend and increase appropriations from \$140,941.51 to \$141,641.51 in Other EH Fee Based Programs Fund (70225449).  
PMT: Agency  
The Board approved item on consent.

O. PH Administration Fund (70225551): Requested Board approval to amend and increase appropriations from \$163,059.62 to \$180,029.54 in PH Administration Fund (70225551).  
PMT: Agency  
The Board approved item on consent.

P. Public Health Disease Prevention Fund (70225554): Requested Board approval to amend and increase appropriations from \$243,351.16 to \$246,259.25 in Public Health Disease Prevention Fund (70225554).  
PMT: Agency  
The Board approved item on consent.

Q. Community Health and Clinic Services (70225555): Requested Board approval to amend and decrease appropriations from \$935,092.33 to \$934,593.92 in Community Health and Clinic Services (70225555).  
PMT: Agency  
The Board approved item on consent.

R. Get Vaccinated (70225558): Requested Board approval to amend and increase appropriations from \$53,486.77 to \$85,615.05 in Get Vaccinated Fund (70225558).  
PMT: Agency  
The Board approved item on consent.

S. Food Service Fund (70451504): Requested Board approval to amend and increase appropriations from \$598,811.54 to \$604,911.54 in Food Service Fund (70451504).

PMT: Agency

The Board approved item on consent.

T. Water System Fund (70651506): Requested Board approval to amend and increase appropriations from \$21,560.00 to \$22,060.00 in Water System Fund (70651506).

PMT: Agency

The Board approved item on consent.

U. Solid Waste Fund (70751507): Requested Board approval to amend and increase appropriations from \$74,890.59 to \$75,248.31 in Solid Waste Fund (70751507).

PMT: Agency

The Board approved item on consent.

V. WIC (Odd Year) Fund (70951509): Requested Board approval to amend and increase appropriations from \$205,714.50 to \$208,712.06 in WIC (Odd Year) Fund (70951509).

PMT: Agency

The Board approved item on consent.

W. WIC Even Year Fund (70951539): Requested Board approval to amend and increase appropriations from \$505,997.68 to \$506,493.11 in WIC Even Year Fund (70951539).

PMT: Agency

The Board approved item on consent.

X. SAFE Fund (71351515): Requested Board approval to amend and increase appropriations from \$46,230.46 to \$47,034.71 in SAFE Fund (71351515).

PMT: Agency

The Board approved item on consent.

Y. DGH New Office Fund (71451401): Requested Board approval to amend appropriations in Objects 5410 and 5801 of the DGH New Office Fund (71451401). This will allow for the reduction in Object 5410 to match expenditures and also allow for the cash transfer of the remaining balance back to the Administration Fund as per Resolution 2024-07.

PMT: Agency

The Board approved item on consent.

Z. 2023 Enhanced Operations Grant Fund (71651531): Requested Board approval to amend and increase appropriations from \$893,705.23 to \$913,216.40 in 2023 Enhanced Operations Fund (71651531).

PMT: Agency

The Board approved item on consent.

AA. Public Health Emergency Planning (71751519): Requested Board approval to amend and increase appropriations from \$180,236.64 to \$182,558.80 in Public Health Emergency Planning Fund (71751519).

PMT: Agency

The Board approved item on consent.

BB. New Facility Debt Services Fund (75451402): Requested Board approval to amend and increase appropriations from \$312,858.00 to \$322,858.00 in the New Facility Debt Services Fund (75451402).

PMT: Agency

The Board approved item on consent.

CC. Public Health Workforce Grant Fund (75551408): Requested Board approval to amend and increase appropriations from \$550,000.00 to \$602,589.02 in Public Health Workforce Fund (75551408).

PMT: Agency

Jeff Gibbs	Director of Environmental Health	December 2, 2024
Corey Stafford	Plumbing Inspector 1	November 18, 2024
Ann-Marie Beeba	Administrative Assistant 2 (PH)	November 18, 2024
Emma Gabor	Administrative Assistant 2 (EH)	November 18, 2024

**New Hire:**

The Delaware County Board of Health approves the following personnel recommendations and travel requests. All new hires are pursuant to the terms and conditions of the new employee's employment agreement and their job description. Employment will be contingent upon receipt of a satisfactory criminal record check, plus verification of experience and training.

**6.021 AUTHORIZATION/EMPLOYMENT/TRAVEL  
A. Personnel Actions and Travel Requests**

<p>Motion By: Dr. Donaldson Second: Mr. Holzapfel Mr. Blayney: Yes Dr. Hickman: Yes Ms. Gladden: Yes Mr. Karr: Yes Ms. Smith: Absent Mr. Tiberi: Yes Mr. Hatfield: Yes Mr. Holzapfel: Yes Dr. Donaldson: Yes</p>	<p>15</p>	<p><b>Executive Session: MOTION TO MOVE FROM GENERAL SESSION INTO EXECUTIVE SESSION</b> to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official (Ohio Revised Code 121.22 (G)(1)).</p> <p><b>Action Requested: Discussion and Roll Call Vote</b> Time Entered into Executive Session: 7:31 p.m.</p> <p><b>Motion to exit Executive Session: Ms. Gladden Second: Mr. Hatfield</b></p> <p>The motion carried unanimously and the board returned to general session. Time Exited from Executive Session: 8:25 p.m.</p>
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**6.02 PERSONNEL**

The Board approved item on consent.  
PMT: Agency  
MRC Grant (76951533): \$100,000.00 (Issued in February 2024)  
1. EO 23 (71651531): \$100,000.00 (Issued in January 2024, Original Amount was \$300,000.00) to Special Revenue Funds into 2025.

**A. Continue Advances into 2025 – Requested Board approval to continue the remaining Advances issued**

**6.017 ADVANCES/TRANSFERS**

The Board approved item on consent.  
PMT: Community  
community.  
A. Homesteader Trailer- Requested Board approval to remove the white Homesteader trailer from inventory and donate the item to Delaware County EMS. This item was purchased to facilitate the move and provide temporary storage for bulk items. Delaware County EMS is considering purchasing a similar trailer to provide mobile CPR and Stop the Bleed classes; actions that align with the Health District's own initiatives. Donating the trailer will save county funding and facilitate additional services to the

**6.016 INVENTORY**

The Board approved item on consent.  
PMT: Agency  
EE, BCMH (70225556): Requested Board approval to amend and increase appropriations from \$110,818.45 to \$114,869.98 in BCMH Fund (70225556).

The Board approved item on consent.  
PMT: Agency  
from \$406,104.29 to \$406,279.29 in Sewage Program Fund (75851405).  
DD. Sewage Program Fund (75851405): Requested Board approval to amend and increase appropriations

The Board approved item on consent.

**Resignation:**

Elizabeth Elliot	Community Health Specialist 1	November 5, 2024
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**Position Change:**

Audrey Helmreich	Intern to Part Time/Intermittent CHS 1 (MRC Grant Funded)	November 11, 2024
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**Travel:**

Millu Nguyen & Lindsey Mason	NACCHO 360, located in Anaheim, California. Majority of costs covered by grant.	July 14, 2025 – July 18, 2025
Matt Randazzo, Brittany Zocklein, Mike Rogich, Glynnis Dunfee	Ohio Onsite Wastewater Association Meeting, Newark, Ohio	January 7-8, 2025

PMT: Agency  
The Board approved personnel actions and travel requests on consent.

**6.022 RECLASSIFICATION/PROMOTION**

**A. Promotion Without Competition/Sara Bayless - Requested Board approval to promote Sara Bayless from WIC Peer Helper 1 (paygrade A) to WIC Peer Helper 2 (paygrade B) effective with performance appraisal.**  
PMT: Agency  
The Board approved the promotion on consent.

**B. Promotion Without Competition/James McQuone - Requested Board approval to promote James McQuone from Community Health Specialist 1 (paygrade F) to Community Health Specialist 2 (paygrade H) effective with performance appraisal.**  
PMT: Agency  
The Board approved the promotion on consent.

**C. Promotion Without Competition/Christine Campbell - Requested Board approval to promote Christine Campbell from Epidemiologist 1 (paygrade G) to Epidemiologist 2 (paygrade J) effective with performance appraisal.**  
PMT: Agency  
The Board approved the promotion on consent.

**D. Promotion Without Competition/Rene Vance - Requested Board approval to promote Rene Vance from Human Resources Assistant (paygrade G) to Human Resources Specialist (paygrade K) effective with performance appraisal.**  
PMT: Agency  
The Board approved the promotion on consent.

**E. Promotion Without Competition/Jackie Bain - Requested Board approval to promote Jackie Bain from Community Health Specialist 2 (Paygrade H) to Community Health Specialist 3 (paygrade L) effective with performance appraisal.**  
PMT: Agency  
The Board approved the promotion on consent.

**F. Promotion Without Competition/Emily Lipp - Requested Board approval to promote Emily Lipp from Epidemiologist 2 (Paygrade J) to Epidemiologist 3 (Paygrade M) effective with performance appraisal.**  
PMT: Agency  
The Board approved the promotion on consent.

**6.025 SALARY SCALE/POLICIES/BENEFITS**

**A. A. Cost-of-Living Adjustment (COLA):** Mr. Guillozet requested that the Board of Health provide a Cost-of-Living Adjustment, in the amount of 2% to all agency employees (excluding the Health Commissioner). The raise will be effective for Pay 26 (December 27, 2024). The proposed compensation increase was discussed and reviewed at the November 21, 2024, Personnel Committee Meeting and is recommended for adoption.  
PMT: Agency

Mr. Holzapfel moved to approve the Cost-of-Living Adjustment. The motion was seconded by Mr. Tiberi. The motion carried unanimously.

**B. Performance Evaluations/Merit Increases:** Mr. Guillozet requested that the Board of Health adopt the 2024 Performance Evaluations/Merit Increases as outlined in Attachment A based on the outcome of the annual performance evaluations. The merit increase will be effective for Pay 26 (December 27, 2024). The proposed performance evaluation/merit increases were discussed and reviewed at the November 21, 2024, Personnel Committee Meeting and is recommended for adoption.  
 PMT: Agency

Mr. Tiberi moved to approve the 2024 Performance Evaluations/Merit Increases as shown in Attachment A. The motion was seconded by Mr. Holzapfel. The motion carried unanimously.

**C. Lump-Sum Bonus in Lieu of FSA Contributions:** Commissioner Guillozet requested board approval to provide all agency employees a one-time Lump Sum Bonus of \$600.00 (pro-rated for part-time employees) in lieu of FSA Employer Contribution. The agency has been unable to obtain a vendor due to external circumstances to provide FSA services to the agency beginning in 2025. The increase will be paid on Pay 2 (January 24, 2025). The proposed lump-sum increase was discussed and reviewed at the November 21, 2024, Personnel Committee Meeting and is recommended for adoption.  
 PMT: Agency

Mr. Tiberi moved to approve the one-time lump-sum bonus in lieu of the employer FSA contributions. The motion was seconded by Dr. Hickman. The motion carried unanimously.

**D. Health Commissioner Compensation:** Mr. Holzapfel moved to approve a one-time lump-sum bonus of \$13,650.00 to be paid to the Health Commissioner on Pay 26. Mr. Tiberi seconded the motion. The motion carried unanimously.

**6.03 CONTRACTS**

**A. DKMM Solid Waste District – Requested the Board of Health authorize the Health Commissioner to enter into a contract for Solid Waste Enforcement and Monitoring Services with the Delaware, Knox, Marion, Morrow Solid Waste District for 2025 (revenue of \$39,572.00).**  
 PMT: Community  
 The Board approved item on consent.

**B. Delaware County Board of Commissioners – Requested the Board of Health authorize the Health Commissioner to enter into a contract for Recycling Education Services for 2025 with the Delaware County Board of Commissioners (revenue \$82,051.00).**  
 PMT: Community  
 The Board approved item on consent.

**C. Medicaid Administrative Claiming – Requested Board of Health to authorize the Health Commissioner to enter into a contract with the Ohio Department of Health for Medicaid Administrative Claiming for 2025.**  
 PMT: Agency  
 The Board approved item on consent.

**6.033 COMMUNITY HEALTH**

**A. Ms. Nicole Carroll Car Seat Technician Contract – Requested Board approval to automatically renew the contract with Ms. Nicole Carroll for car seat technician and CarFit services, not to exceed \$12,000.00 (\$30/hour) for services during 2024. This contract will be paid out of Public Health funds.**  
 PMT: Agency/Community  
 The Board approved item on consent.

**B. Wornstaff Memorial Library Falls Prevention Grant Service Agreement – Requested Board approval to authorize the Health Commissioner to enter into service agreement with the Wornstaff Memorial Library for the purpose of recruiting participants and providing space to conduct balance and mobility trainings in addition to falls risk assessments. This request is funded by the Ohio Department of Health IF25 Injury Prevention – Falls Among Older Adults grant.**  
 PMT: Agency/Community  
 The Board approved item on consent.



**C. Delaware Area YMCA Falls Prevention Grant Service Agreement – Requested Board approval to authorize the Health Commissioner to enter into service agreement with the Delaware YMCA for the purpose of recruiting participants and providing space to conduct balance and mobility trainings in addition to falls risk assessments. This request is funded by the Ohio Department of Health IF25 Injury Prevention – Falls Among Older Adults grant.**

**PMT: Agency/Community**

**The Board approved item on consent.**

**D. Black Wing Shooting Center Partner Agreement – Requested Board approval to authorize the Health Commissioner to enter into an agreement with the Black Wing Shooting Center for the purpose of creating protective environments through reducing access to lethal means among youth at risk. This request is funded by the Ohio Department of Health Youth Suicide Prevention grant.**

**PMT: Agency/Community**

**The Board approved item on consent.**

**E. Delaware Area Career Center Partner Agreement – Requested Board approval to authorize the Health Commissioner to enter into an agreement with the Delaware Area Career Center for the purpose of identifying and supporting youth at risk through gatekeeper training/provider education for future healthcare providers. This request is funded by the Ohio Department of Health Youth Suicide Prevention grant.**

**PMT: Agency/Community**

**The Board approved item on consent.**

**F. Helpline Partner Agreement – Requested Board approval to authorize the Health Commissioner to enter into an agreement with Helpline for the purpose of teaching coping and problem-solving skills through supporting social-emotional learning programs. This request is funded by the Ohio Department of Health Youth Suicide Prevention grant.**

**PMT: Agency/Community**

**The Board approved item on consent.**

**G. Syntero Partner Agreement – Requested Board approval to authorize the Health Commissioner to enter into an agreement with Syntero for the purpose of teaching coping and problem-solving skills through supporting social-emotional learning programs. This request is funded by the Ohio Department of Health Youth Suicide Prevention grant.**

**PMT: Agency/Community**

**The Board approved item on consent.**

**6.035 ENVIRONMENTAL HEALTH**

**A. Solid Waste License - Approval of Solid Waste Transfer Facility License/ Delaware County Transfer and Recycling Center, 892 US Highway 42N, Delaware, OH 43015. Facility # 610267. Applicant - Delaware County Board of Commissioners. Facility Manager – Rumpke Waste and Recycling.**

**PMT: Agency/Community**

**The Board approved item on consent.**

**B. Compost Facility License - Approval of Class 2 Compost Facility/ Price Farms Organics, Ltd., 4838 Warrensburg Rd., Delaware, OH 43015. Facility # 133782. Applicant - Price Farms Organics, Ltd. Manager – Tom Price.**

**PMT: Agency/Community**

**The Board approved item on consent.**

**C. Apply for Ohio Environmental Protection Agency Mosquito Control Grant – Requested Board confirm application for the Mosquito Control Grant provided by the Ohio Environmental Protection Agency. This grant will be operational March 2025 – April 30, 2026, and would potentially increase the capacity of DPHD’s mosquito control program through purchasing equipment and supplies including providing funding for one intern position. The goal of this grant is to support and enhance DPHD’s vector control program. If funded the Environmental Health Division requests Board approval to expend grant funds according to the Notice of Award.**

*Patrick Blayne*  
 Patrick Blayne, P.E., President Date  
 or Dr. Briana Donaldson, Vice President 1/28/25

*Garrett Guillozet*  
 Garrett Guillozet, Health Commissioner Date  
 Secretary to the Board of Health 1/28/25

ADJOURN. The meeting was adjourned by Mr. Blayne at 8:30 pm.

The Board approved the item on consent.

PMT: Community

and abatement.

B. Solid Waste Nuisance – Requested Board declare the property located at 8939 Riverside Drive, Powell, Ohio (Liberty Township) a public health nuisance under O.R.C. 3707.01 and 3709.21, order the nuisance conditions abated, and refer the case to the Delaware County Prosecutor for further action

The Board approved the item on consent.

PMT: Community

and abatement.

A. Solid Waste Nuisance – Requested Board declare the property located at 4023 Main Street, Delaware, Ohio (Brown Township) a public health nuisance under O.R.C. 3707.01 and 3709.21, order the nuisance conditions abated, and refer the case to the Delaware County Prosecutor for further action

6.054 LEGAL ISSUES

The motion carried unanimously.

Mr. Hatfield moved to approve Resolution 2024-7. The motion was seconded by Mr. Holzappel.

PMT: Agency

Administration Fund (70225111).

A. Resolution 2024-07 – Rescind Capital Project Fund (714451401) – Requested Board approval to adopt Resolution 2024-7 which will rescind the new building fund and return the remaining balance to the

6.053 RESOLUTIONS

The Board approved item on consent.

PMT: Agency

Card Policy

A. Credit Card Policy – Requested Board approval to adopt the updated Credit Card and Department

6.052 POLICIES

The Board approved item on consent.

PMT: Agency/Community