

Parent/Student/Teacher/Staff is reported as COVID case (probable or confirmed).

Report to the Delaware General Health District (DGHD).

Did DGHD verify illness?

YES

NO

Immediate (within 24 hours) of DGHD notification

Restrict student/teacher/staff from school while ill but no quarantine needed.

**Notification:** DGHD notifies designated building contact of case.

**Contact Tracing:** Identify case's close contacts (staff and students). Designated school contact will receive and complete contact form from DGHD. DGHD team is available to review class layouts and school flow to assist with identification.

**Communication:** School contacts parents of affected students and/or affected staff (optional). DGHD issues isolation and quarantine letters to affected students/staff.

**Cleaning:** School will deep clean all areas (if needed, refer to COVID cleaning protocols).

Following initial response

**Case Return:** DGHD will issue the parent/student/teacher/staff an isolation release letter when isolation is complete. Case can give this to the school to return.

**Contact Quarantine:** Will last 14 days from last exposure to case. Contacts will receive a release from quarantine letter when quarantine is complete, and individual is able to return to school.