



## 1.0 CONVENTION

### 1.01 CALL TO ORDER

The October 29, 2019 meeting was held at the Delaware General Health District located at 1 West Winter Street, Delaware, OH and called to order at 7:03 p.m. by Dr. Threlfall. Board members present included: Dr. Threlfall; Mr. Blayney; Dr. Hickman; Ms. Karr; Ms. Fleischer; Ms. Howerton and Ms. Smith. Staff members present were Ms. Shelia Hiddleston, Health Commissioner; Ms. Jen Keagy, Community Health Director; Mr. Dave Knowlton, Operations Director; Mr. Adam Howard, Personal Health Director; Mr. Steve Burke, Environmental Health Director; and Lisa Brown, Administrative Assistant to the Health Commissioner. Public in attendance were as follows: Mr. Bill Souders of Moody Nolan and Ms. Catherine Farrow observing nursing student.

### 1.02 CONSENT ITEMS

#### 6.012 A-C Appropriations

#### 6.015 A-C Expenditures

#### 6.021 A-B Authorization/Employment

#### 6.023 A Tuition Reimbursement/Staff Development

#### 6.025 A-E Salary Scale/Policies/Benefits

#### 6.053 A-B Resolutions

Mr. Blayney moved to approve the consent agenda and agenda as submitted. The motion was seconded by Ms. Karr. The motion carried unanimously.

### 1.03 APPROVAL OF MINUTES

Ms. Fleischer moved to approve the September 24, 2019 minutes. The motion was seconded by Ms. Smith. The motion carried unanimously.

### 1.04 APPROVAL OF BILLS

Mr. Blayney moved to approve the September 2019 bills. The motion was seconded by Ms. Smith. The motion carried unanimously.

## 2.0 STAFF REPORTS

### 2.01 HEALTH COMMISSIONER

- 2020 Pay Periods – As a matter of reference, there are 27 pay periods in 2020 versus the regular 26.
- Board CE Requirement – The group was reminded CE's are due by December.
- Welcome Letter – The welcome letter has been finalized and a copy was provided to the board. This is a letter that is sent to new homeowners and provides an overview of DGHD's programs and services. The first batch will go out Friday.
- Agency Credit Card – The agency's credit card has been compromised. A little over \$6,000 in fraudulent charges were completed. Staff have worked with the credit card company to resolve the issue and a police report has been filed.
- Personnel Committee – The committee will meet November 21, 2019. It is anticipated the salary survey will be completed and recommendations provided.

### 2.02 FINANCE

**A. Finance Report** – Requested Board review and accept the year-to-date finance report. A copy of the report was provided to the Board.

#### **PMT: Agency**

Mr. Blayney moved to accept the year-to-date finance report. The motion was seconded by Ms. Fleischer. The motion carried unanimously.

## 4.0 REGULATIONS/SUBDIVISIONS/VARIANCES/PUBLIC PARTICIPATION

### 4.01 REGULATION HEARING/ADOPTION

**A. Public Hearing / Second Reading of Resolution 2019-05 Delaware General Health District Setting Environmental Health Fees for 2020** - Requested Board approve the second reading of Resolution #2019-05 Delaware General Health District Setting Environmental Health Fees for 2020. A copy of the resolution was provided to the Board. Staff requested the Environmental Health fees be adjusted per the provided

fee schedule for 2020. Cost analysis has been completed per the Ohio Revised Code. Per ORC 3709.09(C) on September 25th, staff sent out letters to each contractor/operator affected by a fee increase (or decrease), tonight's public hearing and a request for input. Also as required, a public notice was published in the Delaware Gazette on October 10, 2019 informing the public of the fee changes and tonight's public hearing. No public comments have been received.

Mr. Burke reported that three additional changes are being requested from the first reading. 1. In section I-C Private Water Systems Sealing permit, client requested to pay one permit fee for all wells being sealed at the same time, on the same parcel. Staff concurs with this request however, to do so, one permit must be paid and the fees for the other permits would be waived, as permits are still required for the sealing of each well. 2. In section XVII D. the wording for a Temporary body art service needed changed to coincide with new body art rule language. 3. In section VII. A. #15 waiver fee for abandoning a septic tank and connecting to central sewer was inadvertently omitted.

**PMT: Agency/Community**

**Mr. Blayne moved to approve the second reading of Resolution 2019-05 Delaware General Health District Setting Environmental Health Fees for 2020. The motion was seconded by Dr. Hickman. The motion carried unanimously.**

## **5.0 OLD BUSINESS**

### **5.032 ADMIN/FACILITIES**

**A. West Winter Sale** - The Weiler appraisal was received on October 18, 2019 and provided to the Board via e-mail at 10:15 AM. The market value as of September 25, 2019 is estimated to be \$2,700,000. Ms. Hiddleson provided Mr. Sean Hughes, Economic Development Director Delaware City, the information to list the buildings for sale on the Delaware Means Business website.

**PMT: Agency  
Information Only**

## **6.0 NEW BUSINESS**

### **6.012 APPROPRIATIONS**

**A. SAFE Community Grant** - Requested Board approval to add \$6,205.83 of expense appropriation for the SAFE Community grant (71351515). The new grant started October 1<sup>st</sup> with an increase in the grant award from the projected \$43,794.17 to \$50,000. DGHD also needs to move a few line items to bring the budget in line with the end of the County year projected spending. A copy of the budget revision form was provided to the Board.

**PMT: Agency  
The Board approved item on consent.**

**B. Residential Services** - Requested Board approval to increase the current 2019 Residential Services (70225445) fund expense by \$35,000 to \$263,929.87. This change is needed to facilitate the vehicle purchase in 6.015 C "Expenditures". A copy of the budget revision form was provided to the Board.

**PMT: Agency  
The Board approved item on consent.**

**C. EH Admin** - Requested Board approval to increase the current 2019 EH Admin (70225441) fund expense by \$27,000 to \$167,445.22. This change is needed to facilitate the software purchase in 6.015 A "Expenditures". A copy of the budget revision form was provided to the Board.

**PMT: Agency  
The Board approved item on consent.**

### **6.016 INVENTORY**

**A. Remove from Inventory / Galaxy Tablets** - Requested Board approval to remove Galaxy Tablets 8314-8319 from inventory. Tablets are more than five years old, slow, and have not been used in more than a year.

**PMT: Agency  
The Board approved item on consent.**

## **6.015 EXPENDITURES**

**A. Healthspace** – Requested Board approval to purchase new Environmental Health Software from Healthspace. The Environmental Health staff have researched software for the division for quite some time. ODH provided a different version of Healthspace to all local health departments seven years ago. That contract has expired, and that software version is no longer supported. A completely new version (new format) of Healthspace is now available. Healthspace has all the EH programs and reporting needs for the division. In addition, the software is mobile for the field staff. Healthspace has offered deep discounts if the agency joins in with Franklin, Licking and Union Health Departments. All of these other departments have approved to purchase at this time. If approved, this will put all EH programs under one software thus reducing redundancy and improving efficiency. An initial expense of \$23,000.00 and an annual expense of \$11,385.00. This is much less expensive than what was anticipated and is 60% less than what Healthspace would normally charge should the agency wait to purchase alone. Expense has not been budgeted and therefore appropriation changes are elsewhere in the agenda.

**PMT: Agency**

**The Board approved item on consent.**

**B. String Lights and LED Light Bulbs** - Requested Board approval to purchase \$1,600 in holiday string lights and \$350 in LED light bulbs as part of a DKMM special project for an electronics drop-off event specifically for Delaware City (county's largest city). The goal of this project is to reduce contamination in recycling and composting and increase the amount of electronics recycled. Attendees will receive their choice of LED holiday string lights or an LED light bulb (both Energy Star® certified). The agency received \$2,000 in special grant funds from DKMM to conduct this event and this purchase has been approved by the funder.

**PMT: Community**

**The Board approved item on consent.**

**C. Purchase Vehicles** – Requested Board approval to expend up to \$72,000 Public Health Funds to purchase two vehicles. The Environmental Health Division requested the purchase of two new vehicles (one full size pickup and one SUV). The pickup will replace a 2012 Chevy Colorado with 90,000+ miles currently used by the EH Technician. The SUV will be assigned to the EH Division as a pool vehicle to be shared mainly by managers or any staff that is not assigned a vehicle. Estimated cost is \$35,000 per vehicle. Both vehicles will come from the Public Health Fund. Staff will research with local car dealers for the best price and the specific vehicle to fit the agency's needs. As usual, the agency receives state government bid pricing for vehicle pricing. The pickup from the Residential Services budget and SUV from the plumbing budget. Expenditure for Residential Services is not budgeted; therefore, appropriation changes are elsewhere in the agenda. The expenditure for Plumbing is budgeted.

**PMT: Agency**

**The Board approved item on consent.**

## **6.021 AUTHORIZATION/EMPLOYMENT**

**A. Resignation/ Dr. Heather Lane, S.I.T.- Epidemiologist.** – Requested Board accept the resignation of Dr. Heather Lane, S.I.T.- Epidemiologist in the Environmental Health Division effective November 6, 2019. Dr. Lane has been with the agency since May 2017 and with the EH Division since June 2019. Dr. Lane has accepted an Executive Director position with Veteran Companion Animal Services, a non-profit organization, that Dr. Lane started. Requested approval to post and hire either an Epidemiologist/Veterinarian or a Sanitarian to replace Dr. Lane.

**PMT: Agency**

**The Board approved item on consent.**

**B. Retirement of Mr. Dave Knowlton, Director of Finance and Operations** – Requested Board accept the retirement notice of Mr. Knowlton with an effective date of April 6, 2020. Requested approval to post and hire a Director of Finance and Operations with an anticipated start date no later than February 1, 2020 to allow for ample orientation and assure continuity of duties.

**PMT: Agency**

**The Board approved item on consent.**

### **6.023 TUITION REIMBURSEMENT/STAFF DEVELOPMENT**

**A. Conference / Ms. Jackie Bain** - Requested Board approval to expend up to \$1,644.38 of SAFE funds (Fund 4182) for Ms. Jackie Bain to attend the Lifesavers Conference in Tampa, FL on March 14-17, 2020. Ms. Bain was asked to present at the conference about the Delaware County Reduce Teen Crashes Project. Expenses include conference registration (\$350.00); hotel (\$532.88); meals (\$143.50); airfare (\$500.00); taxi (\$40.00); airport parking (\$28.00); and baggage fee (\$70.00). A copy of the Out of Health District and/or State Approval forms were provided to the Board. Expenditure is budgeted from SAFE - 4182.

**PMT: Agency**

**The Board approved item on consent.**

### **6.025 SALARY SCALE/POLICIES/BENEFITS**

**A. Flexible Spending Account (FSA)** – Requested Board approval to raise the allowable maximum amount for employees to request deducted from their paychecks annually in 2020 for Health FSA to \$2,700. Raised from the previous \$2,550.

**PMT: Agency**

**The Board approved item on consent.**

**B. Preventive Health Measure/FSA** – Requested Board approval to maintain current \$300 agency contribution for employee's FSA accounts or Preventive Health Measure for 2020.

**PMT: Agency**

**The Board approved item on consent.**

**C. Classification Point Factors** – Requested Board approval of the updated Classification Point Factors A copy of the Classification Point Factors were provided to the Board. Updates included the creation of an Immunization Specialist. The Fiscal Specialist was moved from pay grade C Professional to pay grade B Paraprofessional and a Fiscal Specialist 2 position was created.

**PMT: Agency**

**The Board approved item on consent.**

**D. Pay Grades / Salary Scale** – Requested Board approval of the updated Pay Grade and Salary Scale (attached). Updates including moving the Fiscal Specialist positions to from C to B and Immunization Technician changed to Immunization Specialist.

**PMT: Agency**

**The Board approved item on consent.**

**E. Position Series Control Plan** – Requested Board approval of the updated Position Series Control Plan A copy of the Position Series Control Plan was provided to the Board. Updates include new hires, resignations, promotions, changes in paygrade and creating of new positions.

**PMT: Agency**

**The Board approved item on consent.**

### **6.032 ADMIN/FACILITIES**

**A. New Facility** - Mr. Bill Souders, Moody-Nolan, provided the Board an artist rendering of the new facility and a schematic drawing of the interior space. The Senior Leadership Team, Mr. Blayney, and Ms. Fleischer previously met with Moody-Nolan to review building designs to assure plans will meet the needs of the district into the future. The designs are based on a \$150/square foot cost for the building and the site development cost not to exceed \$500,000. Requested Board approval of the design plan and planned cost. A formal Cost Estimation will be completed and provided to the Board for approval at the December meeting.

**PMT: Agency**

**Mr. Blayney moved to approve the building design plans and costs. The motion was seconded by Ms. Smith. The motion carried unanimously.**

**B. Lease Agreement / Flahive Law Offices** – Mr. Knowlton reported that the Flahive attorneys currently occupy rental space on the third floor of 1 W. Winter Street. The law office has proposed changing the current lease agreement and office space rented. Changes included, but not limited to, the following: reduce current rental space by vacating the conference room and office located on the northside of 3 W. Winter Street

and maintain current space on the Northeast corner that includes the reception and copier offices.

The proposal also included an option for Mr. Terry Flahive to relocate entirely to the three office suite right across from the elevator on the third floor of 1 W. Winter and Mr. Ed Flahive moving to the fourth floor (to be former space of Shade and Shade effective December 31, 2019) and also leasing adjacent office space right across from the elevator on the fourth floor of 1 W. Winter. The Board briefly discussed the various options and what type of impact there may be on the sale of the building. The Board requested more time to review this matter.

### 6.053 RESOLUTIONS

**A. Resolution 2012-23 Body Art Training** – Requested Board approved of the updated Resolution 2012-23 Body Art Training. A copy of the resolution was provided to the Board.

Staff received a request to license a client that had experience from an out of state licensed facility. The previous version of the resolution would require the client, who was the owner/operator of the facility, to obtain employment from a competitor to complete the apprenticeship. This created an understandable hardship for the client. Therefore, the revised resolution includes proof of training and experience. In addition, new rules for tattoo and body piercing are being proposed at the state level. This new resolution addressed those changes as well.

**PMT: Agency/Community**

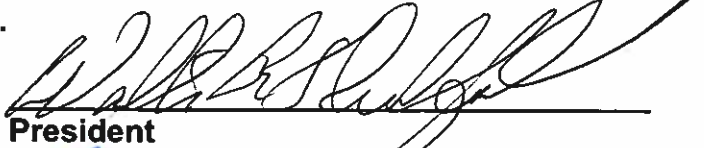
**The Board approved item on consent.**

**B. 2020 Meeting Dates** – The following dates are submitted to establish the 2020 Board meeting schedule. Historically the November and December meeting dates have been combined to accommodate holiday schedules.

January 28, 2020	May 26, 2020	September 29, 2020
February 25, 2020	June 30, 2020	October 27, 2020
March 31, 2020	July 28, 2020	Nov./Dec. 1, 2020
April 28, 2020	August 25, 2020	

**PMT: Agency**

**The Board approved item on consent.**



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**President**



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**Secretary**



**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
	10/11/2019	EMPLOYEES	SALARY	\$3,552.40
			TOTAL 5001	\$3,552.40
	10/25/2019	EMPLOYEES	OVERTIME	\$135.35
			TOTAL 5004	\$135.35
	10/24/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$4,707.79
	10/24/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$43.69
			TOTAL 5101	\$4,751.48
LITTER	10/11/2019	EMPLOYEES	WORKERS COMP	\$36.87
			TOTAL 5102	\$36.87
	10/24/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$92.75
			TOTAL 5103	\$92.75
	10/11/2019	EMPLOYEES	PERS	\$885.07
			TOTAL 5120	\$885.07
	10/11/2019	EMPLOYEES	MEDICARE	\$53.38
			TOTAL 5131	\$53.38
	10/17/2019	FIRST COMMONWEALTH BANK	ADVERTISING	\$97.65
			TOTAL 5312	\$97.65
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$0.30
			TOTAL 5332	\$0.30
			LITTER TOTAL	\$9,605.25
ADMINISTRATION	10/11/2019	EMPLOYEES	SALARY	\$38,168.74
			TOTAL 5001	\$38,168.74
	10/11/2019	EMPLOYEES	OVERTIME	\$51.98
			TOTAL 5004	\$51.98
	10/2/2019	LINCOLN NATIONAL LIFE INSURANCE CO	HEALTH INSURANCE	\$1,058.22
	10/15/2019	INTERFLEX PAYMENTS LLC	FSA	\$221.00
	10/24/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	-\$4,707.79
	10/24/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	-\$43.69
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	-\$70,560.88
			TOTAL 5101	-\$74,033.14
	10/11/2019	EMPLOYEES	WORKERS COMP	\$372.61
			TOTAL 5102	\$372.61
	10/24/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	-\$92.75
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	-\$2,627.56
			TOTAL 5103	-\$2,720.31
	10/2/2019	LINCOLN NATIONAL LIFE INSURANCE CO	LIFE INSURANCE	\$1,170.84
			TOTAL 5104	\$1,170.84
	10/11/2019	EMPLOYEES	PERS	\$8,942.59
			TOTAL 5120	\$8,942.59
	10/11/2019	BOARD MEMBERS	SOCIAL SECURITY	\$59.52
			TOTAL 5121	\$59.52
	10/11/2019	EMPLOYEES	MEDICARE	\$583.69
			TOTAL 5131	\$583.69
	10/8/2019	KROGER CO	FOOD SUPPLIES	\$26.46
	10/8/2019	WALMART	FOOD SUPPLIES	\$19.84
			TOTAL 5294	\$46.30
	10/15/2019	TREASURER, STATE OF OHIO	AUDIT EXPENSE	\$1,209.50
	10/17/2019	SPARLING DO, WENDY L	MEDICAL DIRECTOR	\$350.00
	10/28/2019	CLEMANS NELSON & ASSOC INC	OTHER PROFESSIONAL SERVICE	\$325.00
			TOTAL 5301	\$1,884.50
	10/15/2019	FIRST COMMONWEALTH BANK	CONF REGISTRATION FEE	\$15.00
	10/17/2019	ASSOC OF OHIO HEALTH COMM	CONF REGISTRATION FEE	\$525.00
			TOTAL 5305	\$540.00
	10/2/2019	NATIONAL ASSOC OF LOCAL BOARDS OF HEALTH	MEMBERSHIP	\$300.00
			TOTAL 5308	\$300.00
	10/15/2019	FIRST COMMONWEALTH BANK	ADVERTISING	\$87.62
			TOTAL 5312	\$87.62
	10/28/2019	4IMPRINT INC	PRINTING	\$1,012.01
			TOTAL 5313	\$1,012.01
	10/2/2019	PAYCOR INC	DATA PROCESSING SERVICE	\$205.47
	10/2/2019	PAYCOR INC	DATA PROCESSING SERVICE	\$205.47
	10/28/2019	PAYCOR INC	DATA PROCESSING SERVICE	\$1,350.87
			TOTAL 5320	\$1,761.81
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$102.00
			TOTAL 5332	\$102.00
	10/17/2019	MAILFINANCE INC	POSTAGE MACHINE RENTAL	\$843.21
			TOTAL 5335	\$843.21
	10/8/2019	CITY OF DELAWARE	BACKGROUND CHECKS	\$35.00
			TOTAL 5380	\$35.00
			ADMINISTRATION TOTAL	-\$20,791.03
VITAL STATS	10/11/2019	EMPLOYEES	SALARY	\$4,808.20
			TOTAL 5001	\$4,808.20
	10/11/2019	EMPLOYEES	WORKERS COMP	\$48.08
			TOTAL 5102	\$48.08
	10/11/2019	EMPLOYEES	PERS	\$1,153.98
			TOTAL 5120	\$1,153.98

**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
	10/11/2019	EMPLOYEES	MEDICARE	\$70.66
			TOTAL 5131	\$70.66
	10/28/2019	NEOPOST INC	OFFICE SUPPLIES	\$140.00
			TOTAL 5201	\$140.00
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$7.50
			TOTAL 5332	\$7.50
	10/8/2019	OHIO DIVISION REAL ESTATE	REMIT TO STATE	\$12.50
	10/8/2019	TREASURER,STATE OF OHIO	REMIT TO STATE	\$23,139.52
			TOTAL 5365	\$23,152.02
			VITAL STATS TOTAL	\$29,380.44
<b>FACILITIES</b>	10/11/2019	EMPLOYEES	SALARY	\$1,468.00
			TOTAL 5001	\$1,468.00
	10/11/2019	EMPLOYEES	OVERTIME	\$73.40
			TOTAL 5004	\$73.40
	10/11/2019	EMPLOYEES	WORKERS COMP	\$15.41
			TOTAL 5102	\$15.41
	10/11/2019	EMPLOYEES	PERS	\$369.94
			TOTAL 5120	\$369.94
	10/11/2019	EMPLOYEES	MEDICARE	\$22.91
			TOTAL 5131	\$22.91
	10/8/2019	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$509.85
	10/17/2019	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$15.43
	10/28/2019	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$61.00
			TOTAL 5201	\$586.28
	10/8/2019	LAW.MARK	VEHICLE PARTS	\$35.99
	10/15/2019	FIRST COMMONWEALTH BANK	VEHICLE PARTS	\$143.99
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$370.13
			TOTAL 5228	\$550.11
	10/28/2019	ROBERT WEILER COMPANY.THE	OTHE PROFESSIONAL SERVICE	\$1,750.00
			TOTAL 5301	\$1,750.00
	10/28/2019	WATERFORD SIGNS INC	SIGNS	\$71.00
			TOTAL 5313	\$71.00
	10/8/2019	CINTAS CORPORATION	MATS	\$38.00
	10/15/2019	CINTAS CORPORATION	MATS	\$38.00
	10/28/2019	CINTAS CORPORATION	MATS	\$38.00
	10/28/2019	CINTAS CORPORATION	MATS	\$38.00
			TOTAL 5328	\$152.00
			FACILITIES TOTAL	\$5,059.05
<b>DATA</b>	10/11/2019	EMPLOYEES	SALARY	\$10,816.00
			TOTAL 5001	\$10,816.00
	10/11/2019	EMPLOYEES	WORKERS COMP	\$108.16
			TOTAL 5102	\$108.16
	10/11/2019	EMPLOYEES	PERS	\$2,595.84
			TOTAL 5120	\$2,595.84
	10/11/2019	EMPLOYEES	MEDICARE	\$163.98
			TOTAL 5131	\$163.98
	10/28/2019	AMAZON COM LLC	DATA PROCESSING SUPPLIES	\$22.85
	10/28/2019	AMAZON COM LLC	DATA PROCESSING SUPPLIES	\$107.97
	10/28/2019	AMAZON COM LLC	DATA PROCESSING SUPPLIES	\$6.39
	10/28/2019	AMAZON COM LLC	DATA PROCESSING SUPPLIES	\$73.95
	10/28/2019	AMAZON COM LLC	DATA PROCESSING SUPPLIES	\$312.26
	10/28/2019	CDW GOVERNMENT INC	DATA PROCESSING SUPPLIES	\$925.09
			TOTAL 5201	\$1,448.51
	10/15/2019	FIRST COMMONWEALTH BANK	CONF REGISTRATION FEE	\$189.00
			TOTAL 5305	\$189.00
	10/15/2019	TIME WARNER CABLE	INTERNET	\$54.01
			TOTAL 5315	\$54.01
	10/8/2019	BALDWIN GROUP INC	DATA PROCESSING SERVICE	\$1,833.00
	10/8/2019	MP DIGITAL LLC	DATA PROCESSING SERVICE	\$2,198.50
	10/8/2019	STREAMLINER SOLUTIONS GROUP LLC	DATA PROCESSING SERVICE	\$325.00
	10/15/2019	ACCUFUND INC	DATA PROCESSING SERVICE	\$3,042.50
	10/15/2019	J2 CLOUD SERVICES LLC	DATA PROCESSING SERVICE	\$171.03
			TOTAL 5320	\$7,570.03
	10/8/2019	COMDOC INC	MAINT CONTRACT	\$15.00
	10/28/2019	COMDOC INC	MAINT CONTRACT	\$666.19
	10/28/2019	COMDOC INC	MAINT CONTRACT	\$15.00
			TOTAL 5325	\$696.19
	10/8/2019	FRONTIER	TELEPHONE SERVICE	\$696.73
	10/8/2019	GREENFLY NETWORKS INC	TELEPHONE SERVICE	\$364.12
	10/28/2019	VERIZON	CELL PHONE SERVICE	\$103.05
			TOTAL 5330	\$1,163.90
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$70.50
			TOTAL 5332	\$70.50
	10/8/2019	WELLS FARGO FINANCIAL LEASING	COPY MACHINE RENTAL	\$3,626.62
			TOTAL 5335	\$3,626.62
			DATA TOTAL	\$28,502.74
<b>BUILDING</b>	10/11/2019	EMPLOYEES	SALARY	\$3,441.60
			TOTAL 5001	\$3,441.60



**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$1,990.40
			TOTAL 5101	\$1,990.40
	10/11/2019	EMPLOYEES	WORKERS COMP	\$34.42
			TOTAL 5102	\$34.42
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$114.52
			TOTAL 5103	\$114.52
	10/11/2019	EMPLOYEES	PERS	\$825.98
			TOTAL 5120	\$825.98
	10/11/2019	EMPLOYEES	MEDICARE	\$51.10
			TOTAL 5131	\$51.10
	10/8/2019	HARDWARE EXCHANGE CO INC	OTHER SUPPLIES	\$3.37
	10/15/2019	HARDWARE EXCHANGE CO INC	OTHER SUPPLIES	\$3.75
	10/15/2019	LOEB ELECTRIC CO	ELECTRICAL SUPPLIES	\$17.68
	10/15/2019	LOEB ELECTRIC CO	ELECTRICAL SUPPLIES	\$77.22
	10/17/2019	HARDWARE EXCHANGE CO INC	OTHER SUPPLIES	\$12.59
	10/17/2019	HARDWARE EXCHANGE CO INC	OTHER SUPPLIES	\$68.86
	10/28/2019	HARDWARE EXCHANGE CO INC	OTHER SUPPLIES	\$33.97
	10/28/2019	AMAZON COM LLC	OTHER SUPPLIES	\$445.42
			TOTAL 5201	\$662.86
	10/8/2019	KOORSEN PROTECTION SRVC INC	MAINT CONTRACT	\$155.48
	10/8/2019	SECURITAS ELECTRONIC SECURITY INC	MAINT CONTRACT	\$511.92
			TOTAL 5325	\$667.40
	10/2/2019	AIR FORCE ONE INC	BUILDING MAINT	\$302.50
	10/8/2019	AIR FORCE ONE INC	BUILDING MAINT	\$551.30
	10/28/2019	PAULS EXTERMINATING INC	BUILDING MAINT	\$80.00
	10/28/2019	PAULS EXTERMINATING INC	BUILDING MAINT	\$80.00
	10/30/2019	HOFFMAN LAWN AND LANDSCAPE CO LLC	REPOST TO 71451401-5328	-\$285.00
			TOTAL 5328	\$728.80
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$30.00
			TOTAL 5332	\$30.00
	10/8/2019	CITY OF DELAWARE	WATER AND SEWAGE	\$126.69
	10/8/2019	CITY OF DELAWARE	WATER AND SEWAGE	\$77.19
	10/8/2019	CITY OF DELAWARE	WATER AND SEWAGE	\$28.22
	10/8/2019	CITY OF DELAWARE	TRASH REMOVAL	\$61.80
	10/28/2019	AMERICAN ELECTRIC POWER	ELECTRICITY	\$130.62
	10/28/2019	AMERICAN ELECTRIC POWER	ELECTRICITY	\$247.75
	10/28/2019	AMERICAN ELECTRIC POWER	ELECTRICITY	\$1,928.56
	10/28/2019	AMERICAN ELECTRIC POWER	ELECTRICITY	\$556.37
			TOTAL 5338	\$3,157.20
	10/15/2019	FIRST COMMONWEALTH BANK	INTEREST	\$652.96
			TOTAL 5710	\$652.96
	10/15/2019	FIRST COMMONWEALTH BANK	PRINCIPAL	\$14,347.04
			TOTAL 5715	\$14,347.04
			<b>BUILDING TOTAL</b>	<b>\$26,704.28</b>
<b>SUNBURY</b>	10/11/2019	EMPLOYEES	SALARY	\$3,201.70
			TOTAL 5001	\$3,201.70
	10/11/2019	EMPLOYEES	OVERTIME	\$339.93
			TOTAL 5004	\$339.93
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$1,610.25
			TOTAL 5101	\$1,610.25
	10/11/2019	EMPLOYEES	WORKERS COMP	\$35.42
			TOTAL 5102	\$35.42
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$89.98
			TOTAL 5103	\$89.98
	10/11/2019	EMPLOYEES	PERS	\$849.98
			TOTAL 5120	\$849.98
	10/11/2019	EMPLOYEES	MEDICARE	\$54.21
			TOTAL 5131	\$54.21
	10/17/2019	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$191.95
	10/28/2019	AMAZON COM LLC	OFFICE SUPPLIES	\$237.97
			TOTAL 5201	\$429.92
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$15.50
			TOTAL 5228	\$15.50
	10/15/2019	BAILEYS,NANCY J	MILEAGE	\$61.83
			TOTAL 5309	\$61.83
	10/8/2019	TIME WARNER CABLE	INTERNET	\$59.00
	10/17/2019	TIME WARNER CABLE	INTERNET	\$490.63
			TOTAL 5315	\$549.63
	10/2/2019	CINTAS CORPORATION	MAT RENTAL	\$56.50
	10/2/2019	CINTAS CORPORATION	MAT RENTAL	\$20.50
	10/2/2019	CINTAS CORPORATION	MAT RENTAL	\$13.50
	10/2/2019	CINTAS CORPORATION	MAT RENTAL	-\$7.00
	10/2/2019	CINTAS CORPORATION	MAT RENTAL	-\$7.00
	10/8/2019	CINTAS CORPORATION	MAT RENTAL	\$13.50
	10/17/2019	CINTAS CORPORATION	MAT RENTAL	\$13.50
	10/28/2019	CINTAS CORPORATION	MAT RENTAL	\$13.50
			TOTAL 5328	\$117.00
	10/17/2019	SUNBURY MILLS PLAZA LLC	BUILDING RENTAL	\$2,327.97
			TOTAL 5335	\$2,327.97
	10/2/2019	AMERICAN ELECTRIC POWER	ELECTRICITY	\$109.57
			TOTAL 5338	\$109.57

**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
			<b>SUNBURY TOTAL</b>	<b>\$9,792.89</b>
<b>OEPA LITTER</b>	10/2/2019	AIM MEDIA MIDWEST OPERATING LLC	ADVERTISING	\$200.00
			<b>TOTAL 5312</b>	<b>\$200.00</b>
	10/8/2019	CENTRAL OHIO CONTRACTORS INC	TRASH REMOVAL	\$16.34
			<b>TOTAL 5338</b>	<b>\$16.34</b>
			<b>OEPA LITTER TOTAL</b>	<b>\$216.34</b>
<b>CH ADMIN</b>	10/11/2019	EMPLOYEES	SALARY	\$38,282.92
			<b>TOTAL 5001</b>	<b>\$38,282.92</b>
	10/11/2019	EMPLOYEES	OVERTIME	\$209.79
			<b>TOTAL 5004</b>	<b>\$209.79</b>
	10/11/2019	EMPLOYEES	WORKERS COMP	\$384.93
			<b>TOTAL 5102</b>	<b>\$384.93</b>
	10/11/2019	EMPLOYEES	PERS	\$9,238.23
			<b>TOTAL 5120</b>	<b>\$9,238.23</b>
	10/11/2019	EMPLOYEES	MEDICARE	\$569.12
			<b>TOTAL 5131</b>	<b>\$569.12</b>
	10/2/2019	TROPHIES BY EDCO INC	PROGRAM SUPPLIES	\$719.68
	10/8/2019	KROGER CO	PROGRAM SUPPLIES	\$500.00
			<b>TOTAL 5215</b>	<b>\$1,219.68</b>
	10/28/2019	AMAZON COM LLC	BOOK	\$39.00
			<b>TOTAL 5217</b>	<b>\$39.00</b>
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$139.15
			<b>TOTAL 5228</b>	<b>\$139.15</b>
	10/2/2019	AMERICAN PUBLIC HEALTH ASSOCIATION	CONF REGISTRATION FEE	\$292.00
	10/2/2019	KINCAID,KELLI	CONF REGISTRATION FEE	\$80.00
	10/8/2019	KUHLMAN,KELSEY	LICENSE	\$55.00
	10/15/2019	KANNALLY,LORI A	LICENSE	\$153.50
	10/15/2019	TREASURER STATE OF OHIO BBS	LICENSE	\$60.00
			<b>TOTAL 5305</b>	<b>\$640.50</b>
	10/2/2019	AMERICAN PUBLIC HEALTH ASSOCIATION	MEMBERSHIP	\$65.00
			<b>TOTAL 5308</b>	<b>\$65.00</b>
	10/17/2019	KANNALLY,LORI A	MILEAGE	\$56.61
			<b>TOTAL 5309</b>	<b>\$56.61</b>
	10/15/2019	FIRST COMMONWEALTH BANK	ADVERTISING	\$145.65
	10/17/2019	MOORE SIGNS	ADVERTISING	\$450.00
	10/28/2019	LAMAR COMPANIES INC.THE	ADVERTISING	\$150.00
			<b>TOTAL 5312</b>	<b>\$745.65</b>
	10/15/2019	MID OHIO PRINTING	PRINTING	\$188.00
	10/30/2019	MID OHIO PRINTING	REPOST TO 71351515-5313	-\$655.00
			<b>TOTAL 5313</b>	<b>-\$467.00</b>
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANDE	\$118.50
			<b>TOTAL 5332</b>	<b>\$118.50</b>
			<b>CH ADMIN TOTAL</b>	<b>\$51,242.08</b>
<b>COMMUNICATIONS</b>	10/11/2019	EMPLOYEES	SALARY	\$8,412.20
			<b>TOTAL 5001</b>	<b>\$8,412.20</b>
	10/11/2019	EMPLOYEES	WORKERS COMP	\$84.14
			<b>TOTAL 5102</b>	<b>\$84.14</b>
	10/11/2019	EMPLOYEES	PERS	\$2,018.92
			<b>TOTAL 5120</b>	<b>\$2,018.92</b>
	10/11/2019	EMPLOYEES	MEDICARE	\$130.52
			<b>TOTAL 5131</b>	<b>\$130.52</b>
	10/28/2019	MAIL PRO 1 LLC	PROGRAM SUPPLIES	\$530.00
			<b>TOTAL 5215</b>	<b>\$530.00</b>
	10/2/2019	LAMAR COMPANIES INC.THE	ADVERTISING	\$890.00
	10/15/2019		ADVERTISING	\$700.00
			<b>TOTAL 5312</b>	<b>\$1,590.00</b>
	10/15/2019	FIRST COMMONWEALTH BANK	LICENSE	\$77.00
			<b>TOTAL 5320</b>	<b>\$77.00</b>
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$58.20
			<b>TOTAL 5332</b>	<b>\$58.20</b>
			<b>COMMUNICATIONS TOTALL</b>	<b>\$12,900.98</b>
<b>PHEP</b>	10/11/2019	EMPLOYEES	SALARY	\$7,665.18
			<b>TOTAL 5001</b>	<b>\$7,665.18</b>
	10/11/2019	EMPLOYEES	OVERTIME	\$201.38
			<b>TOTAL 5004</b>	<b>\$201.38</b>
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$5,485.74
			<b>TOTAL 5101</b>	<b>\$5,485.74</b>
	10/11/2019	EMPLOYEES	WORKERS COMP	\$78.67
			<b>TOTAL 5102</b>	<b>\$78.67</b>
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$215.30
			<b>TOTAL 5103</b>	<b>\$215.30</b>
	10/11/2019	EMPLOYEES	PERS	\$1,887.97
			<b>TOTAL 5120</b>	<b>\$1,887.97</b>

**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
	10/11/2019	EMPLOYEES	MEDICARE	\$118.51
			TOTAL 5131	\$118.51
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$7.42
			TOTAL 5228	\$7.42
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$59.10
			TOTAL 5332	\$59.10
	10/28/2019	D C RAJUN CAJUN 1 LLC	CATERING	\$225.00
			TOTAL 5381	\$225.00
			PHEP TOTAL	\$15,944.27
<b>CHC GRANT</b>	10/11/2019	EMPLOYEES	SALARY	\$975.00
			TOTAL 5001	\$975.00
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$881.78
			TOTAL 5101	\$881.78
	10/11/2019	EMPLOYEES	WORKERS COMP	\$9.74
			TOTAL 5102	\$9.74
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$28.63
			TOTAL 5103	\$28.63
	10/11/2019	EMPLOYEES	PERS	\$234.00
			TOTAL 5120	\$234.00
	10/11/2019	EMPLOYEES	MEDICARE	\$14.62
			TOTAL 5131	\$14.62
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$6.45
			TOTAL 5228	\$6.45
	10/17/2019	WATERFORD SIGNS INC	SIGNS	\$159.80
			TOTAL 5313	\$159.80
			CHC GRANT TOTAL	\$2,310.02
<b>TOBACCO</b>	10/11/2019	EMPLOYEES	SALARY	\$5,029.80
			TOTAL 5001	\$5,029.80
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$1,776.98
			TOTAL 5101	\$1,776.98
	10/11/2019	EMPLOYEES	WORKERS COMP	\$50.28
			TOTAL 5102	\$50.28
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$35.82
			TOTAL 5103	\$35.82
	10/11/2019	EMPLOYEES	PERS	\$1,207.15
			TOTAL 5120	\$1,207.15
	10/11/2019	EMPLOYEES	MEDICARE	\$72.61
			TOTAL 5131	\$72.61
	10/15/2019	FIRST COMMONWEALTH BANK	ADVERTISING	\$804.77
			TOTAL 5312	\$804.77
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$3.00
			TOTAL 5332	\$3.00
			TOBACCO TOTAL	\$8,980.41
<b>EH ADMIN</b>	10/11/2019	EMPLOYEES	SALARY	\$10,954.19
			TOTAL 5001	\$10,954.19
	10/11/2019	EMPLOYEES	WORKERS COMP	\$109.54
			TOTAL 5102	\$109.54
	10/11/2019	EMPLOYEES	PERS	\$2,629.03
			TOTAL 5120	\$2,629.03
	10/11/2019	EMPLOYEES	MEDICARE	\$170.93
			TOTAL 5131	\$170.93
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$917.77
			TOTAL 5228	\$917.77
	10/2/2019	AMERICAN PUBLIC HEALTH ASSOCIATION	CONF REGISTRATION FEE	\$665.00
			TOTAL 5305	\$665.00
	10/2/2019	AMERICAN PUBLIC HEALTH ASSOCIATION	MEMBERSHIP	\$205.00
			TOTAL 5308	\$205.00
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$47.91
			TOTAL 5332	\$47.91
			EH ADMIN TOTAL	\$15,699.37
<b>ER RESPONSE</b>	10/11/2019	EMPLOYEES	SALARY	\$1,364.20
			TOTAL 5001	\$1,364.20
	10/11/2019	EMPLOYEES	WORKERS COMP	\$13.64
			TOTAL 5102	\$13.64
	10/11/2019	EMPLOYEES	PERS	\$327.40
			TOTAL 5120	\$327.40
	10/11/2019	EMPLOYEES	MEDICARE	\$21.44
			TOTAL 5131	\$21.44
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$6.60
			TOTAL 5332	\$6.60
			ER RESPONSE TOTAL	\$1,733.28

**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
<b>SEWAGE</b>	10/11/2019	EMPLOYEES	SALARY	\$10,204.74
			TOTAL 5001	\$10,204.74
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$9,251.24
			TOTAL 5101	\$9,251.24
	10/11/2019	EMPLOYEES	WORKERS COMP	\$102.02
			TOTAL 5102	\$102.02
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$272.42
			TOTAL 5103	\$272.42
	10/11/2019	EMPLOYEES	PERS	\$2,449.18
			TOTAL 5120	\$2,449.18
	10/11/2019	EMPLOYEES	MEDICARE	\$152.26
			TOTAL 5131	\$152.26
	10/8/2019	BROOKS, BRANDON	REFUND	\$110.00
			TOTAL 5319	\$110.00
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$54.00
			TOTAL 5332	\$54.00
			<b>SEWAGE TOTAL</b>	<b>\$22,595.86</b>
<b>VECTOR</b>	10/11/2019	EMPLOYEES	SALARY	\$4,089.40
			TOTAL 5001	\$4,089.40
	10/11/2019	EMPLOYEES	WORKERS COMP	\$40.90
			TOTAL 5102	\$40.90
	10/11/2019	EMPLOYEES	PERS	\$981.44
			TOTAL 5120	\$981.44
	10/11/2019	EMPLOYEES	MEDICARE	\$62.60
			TOTAL 5131	\$62.60
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$37.50
			TOTAL 5332	\$37.50
			<b>VECTOR TOTAL</b>	<b>\$5,211.84</b>
<b>RESIDENTIAL SERVICE</b>	10/11/2019	EMPLOYEES	SALARY	\$7,309.80
			TOTAL 5001	\$7,309.80
	10/11/2019	EMPLOYEES	OVERTIME	\$119.34
			TOTAL 5004	\$119.34
	10/11/2019	EMPLOYEES	WORKERS COMP	\$74.31
			TOTAL 5102	\$74.31
	10/11/2019	EMPLOYEES	PERS	\$1,782.98
			TOTAL 5120	\$1,782.98
	10/11/2019	EMPLOYEES	MEDICARE	\$116.24
			TOTAL 5131	\$116.24
	10/28/2019	JETER SYSTEMS CORP	OFFICE SUPPLIES	\$84.93
			TOTAL 5201	\$84.93
	10/28/2019	MCKENZIE, IAN C	BOOTS	\$112.50
			TOTAL 5225	\$112.50
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$1,573.70
			TOTAL 5228	\$1,573.70
	10/28/2019	PRIGGE, GLYNNIS L	MEMBERSHIP	\$31.50
			TOTAL 5308	\$31.50
	10/28/2019	VERIZON	CELL PHONE SERVICE	\$95.40
			TOTAL 5330	\$95.40
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$48.60
			TOTAL 5332	\$48.60
			<b>RESIDENTIAL SERVICE TOTAL</b>	<b>\$11,349.30</b>
<b>PLUMBING</b>	10/11/2019	EMPLOYEES	SALARY	\$24,856.28
			TOTAL 5001	\$24,856.28
	10/11/2019	EMPLOYEES	OVERTIME	\$109.07
			TOTAL 5004	\$109.07
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$12,120.91
			TOTAL 5101	\$12,120.91
	10/11/2019	EMPLOYEES	WORKERS COMP	\$249.66
			TOTAL 5102	\$249.66
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$576.69
			TOTAL 5103	\$576.69
	10/11/2019	EMPLOYEES	PERS	\$5,991.65
			TOTAL 5120	\$5,991.65
	10/11/2019	EMPLOYEES	MEDICARE	\$387.58
			TOTAL 5131	\$387.58
	10/8/2019	BAUERLE AUTOMOTIVE	VEHICLE PARTS	\$41.28
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$1,578.12
			TOTAL 5228	\$1,619.40
	10/8/2019	CITY OF DELAWARE	OTHER PROFESSIONAL SERVICE	\$1,237.50
	10/8/2019	CITY OF POWELL	OTHER PROFESSIONAL SERVICE	\$121.55
			TOTAL 5301	\$1,359.05

**DELAWARE GENERAL HEALTH DISTRICT**  
List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
	10/8/2019	OLSZEWSKI,KRISTOPHER D	LICENSE	\$60.00
			TOTAL 5310	\$60.00
	10/8/2019	HARTMAN PRINTING CO	PRINTING	\$663.75
	10/8/2019	HARTMAN PRINTING CO	PRINTING	\$227.75
			TOTAL 5313	\$891.50
	10/8/2019	BAUERLE AUTOMOTIVE	VEHICLE MAINT	\$7.00
			TOTAL 5328	\$7.00
	10/28/2019	VERIZON	CELL PHONE SERVICE	\$76.36
			TOTAL 5330	\$76.36
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$127.50
			TOTAL 5332	\$127.50
			PLUMBING TOTAL	\$48,432.65
<b>FOOD PROTECTION</b>	10/11/2019	EMPLOYEES	SALARY	\$11,874.12
			TOTAL 5001	\$11,874.12
	10/11/2019	EMPLOYEES	WORKERS COMP	\$118.74
			TOTAL 5102	\$118.74
	10/11/2019	EMPLOYEES	PERS	\$2,849.78
			TOTAL 5120	\$2,849.78
	10/11/2019	EMPLOYEES	MEDICARE	\$185.23
			TOTAL 5131	\$185.23
	10/15/2019	SANDERS,KARIE	MILEAGE	\$73.72
	10/15/2019	WILSON,JENNIFER	MILEAGE	\$91.35
			TOTAL 5309	\$165.07
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$75.26
			TOTAL 5332	\$75.26
			FOOD PROTECTION TOTAL	\$15,268.20
<b>PH ADMIN</b>	10/11/2019	EMPLOYEES	SALARY	\$6,913.30
			TOTAL 5001	\$6,913.30
	10/11/2019	EMPLOYEES	OVERTIME	\$36.44
			TOTAL 5004	\$36.44
	10/11/2019	EMPLOYEES	WORKERS COMP	\$69.48
			TOTAL 5102	\$69.48
	10/11/2019	EMPLOYEES	PERS	\$1,667.96
			TOTAL 5120	\$1,667.96
	10/11/2019	EMPLOYEES	MEDICARE	\$106.63
			TOTAL 5131	\$106.63
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$319.92
			TOTAL 5228	\$319.92
	10/8/2019	CTS LANGUAGE LINK	INTERPRETER	\$114.55
	10/28/2019	QUADAX INC	OTHER PROFESSIONAL SERVICE	\$55.00
			TOTAL 5301	\$169.55
	10/8/2019	WELSH,MARY KAY	LICENSE	\$20.00
			TOTAL 5305	\$20.00
	10/15/2019	DIXON,MARGO L	MILEAGE	\$8.77
	10/15/2019	JENNINGS,TRACY L	MILEAGE	\$13.24
	10/15/2019	NYE,CAROLYN	MILEAGE	\$10.44
	10/15/2019	SYAR,MANUELA A	MILEAGE	\$13.44
	10/15/2019	WOLCOTT,LINDA	MILEAGE	\$5.29
			TOTAL 5309	\$51.18
	10/15/2019	FIRST COMMONWEALTH BANK	ADVERTISING	\$2.18
			TOTAL 5312	\$2.18
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$31.50
			TOTAL 5332	\$31.50
			PH ADMIN TOTAL	\$9,388.14
<b>DISEASE PREVENTION</b>	10/11/2019	EMPLOYEES	SALARY	\$14,042.10
			TOTAL 5001	\$14,042.10
	10/11/2019	EMPLOYEES	OVERTIME	\$356.64
			TOTAL 5004	\$356.64
	10/11/2019	EMPLOYEES	WORKERS COMP	\$143.97
			TOTAL 5102	\$143.97
	10/11/2019	EMPLOYEES	PERS	\$3,455.74
			TOTAL 5120	\$3,455.74
	10/11/2019	EMPLOYEES	MEDICARE	\$216.25
			TOTAL 5131	\$216.25
	10/8/2019	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$41.80
	10/8/2019	WATERFORD SIGNS INC	OFFICE SUPPLIES	\$17.50
	10/15/2019	MCKESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$492.37
	10/17/2019	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$213.81
			TOTAL 5201	\$765.48
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$72.81
			TOTAL 5228	\$72.81
	10/28/2019	HIERONIMUS,ARIELLE P	LICENSE	\$55.00
			TOTAL 5305	\$55.00
	10/15/2019	MID OHIO PRINTING	BUSINESS CARDS	\$60.00
			TOTAL 5313	\$60.00

**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
	10/28/2019	VERIZON	CELL PHONE SERVICE	\$45.81
			TOTAL 5330	\$45.81
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$58.56
			TOTAL 5332	\$58.56
	10/2/2019	WELLS FARGO HOME MTG	CLIENT SERVICE	\$1,686.89
	10/15/2019	CITY OF WESTERVILLE	CLIENT SERVICE	\$349.11
	10/15/2019	COLUMBIA GAS OF OHIO	CLIENT SERVICE	\$55.00
	10/28/2019	WELLS FARGO HOME MTG	CLIENT SERVICE	\$1,686.89
			TOTAL 5348	\$3,777.89
			DISEASE PREVENTION TOTAL	\$23,050.25
<b>CLINIC</b>	10/11/2019	EMPLOYEES	SALARY	\$24,443.66
			TOTAL 5001	\$24,443.66
	10/11/2019	EMPLOYEES	OVERTIME	\$1,926.71
			TOTAL 5004	\$1,926.71
	10/11/2019	EMPLOYEES	WORKERS COMP	\$263.71
			TOTAL 5102	\$263.71
	10/11/2019	EMPLOYEES	PERS	\$6,328.90
			TOTAL 5120	\$6,328.90
	10/11/2019	EMPLOYEES	MEDICARE	\$395.29
			TOTAL 5131	\$395.29
	10/8/2019	SMILEMAKERS	CLINIC SUPPLIES	\$96.29
	10/17/2019	OFFICE CITY EXPRESS INC	OFFICE SUPPLIES	\$88.81
	10/28/2019	MCKESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$219.30
	10/28/2019	MCKESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$373.83
			TOTAL 5201	\$778.23
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$134.28
			TOTAL 5228	\$134.28
	10/15/2019	FFF ENTERPRISES	VACCINE	\$10,485.25
	10/15/2019	GLAXOSMITHKLINE FINANCIAL INC	VACCINE	\$1,148.50
	10/15/2019	MERCK AND CO INC	VACCINE	\$1,400.34
	10/15/2019	SANOPI PASTEUR INC	CREDIT VACCINE	-\$1,908.96
	10/15/2019	SANOPI PASTEUR INC	CREDIT VACCINE	-\$1,806.04
	10/15/2019	SANOPI PASTEUR INC	VACCINE	\$6,256.38
	10/15/2019	SANOPI PASTEUR INC	VACCINE	\$409.66
	10/28/2019	MERCK AND CO INC	VACCINE	\$1,428.00
	10/28/2019	SANOPI PASTEUR INC	VACCINE	\$1,802.02
	10/28/2019	SANOPI PASTEUR INC	VACCINE	\$7,891.34
	10/30/2019		CPP BUYING GROUP VACCINE REFND	-\$426.60
			TOTAL 5243	\$26,679.89
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$139.44
			TOTAL 5332	\$139.44
			CLINIC TOTAL	\$61,090.11
<b>BCMh</b>	10/11/2019	EMPLOYEES	SALARY	\$3,409.80
			TOTAL 5001	\$3,409.80
	10/11/2019	EMPLOYEES	WORKERS COMP	\$34.10
			TOTAL 5102	\$34.10
	10/11/2019	EMPLOYEES	PERS	\$818.36
			TOTAL 5120	\$818.36
	10/11/2019	EMPLOYEES	MEDICARE	\$50.52
			TOTAL 5131	\$50.52
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$26.32
			TOTAL 5332	\$26.32
			BCMh TOTAL	\$4,339.10
<b>GET VACCINATED</b>	10/11/2019	EMPLOYEES	SALARY	\$2,686.03
			TOTAL 5001	\$2,686.03
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$1,692.03
			TOTAL 5101	\$1,692.03
	10/11/2019	EMPLOYEES	WORKERS COMP	\$26.85
			TOTAL 5102	\$26.85
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$55.14
			TOTAL 5103	\$55.14
	10/11/2019	EMPLOYEES	PERS	\$644.64
			TOTAL 5120	\$644.64
	10/11/2019	EMPLOYEES	MEDICARE	\$40.03
			TOTAL 5131	\$40.03
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$15.74
			TOTAL 5332	\$15.74
			GET VACCINATED TOTAL	\$5,160.46
<b>PH NALOXENE</b>	10/11/2019	EMPLOYEES	SALARY	\$469.80
			TOTAL 5001	\$469.80
	10/25/2019	EMPLOYEES	OVERTIME	\$20.99
			TOTAL 5004	\$20.99
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$137.27
			TOTAL 5101	\$137.27
	10/11/2019	EMPLOYEES	WORKERS COMP	\$4.91
			TOTAL 5102	\$4.91

**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$2.62
			TOTAL 5103	\$2.62
	10/11/2019	EMPLOYEES	PERS	\$117.78
			TOTAL 5120	\$117.78
	10/11/2019	EMPLOYEES	MEDICARE	\$7.19
			TOTAL 5131	\$7.19
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$2.34
			TOTAL 5332	\$2.34
			PH NALOXENE TOTAL	\$762.90
<b>CAMPGROUND</b>	10/11/2019	EMPLOYEES	SALARY	\$473.20
			TOTAL 5001	\$473.20
	10/11/2019	EMPLOYEES	WORKERS COMP	\$4.74
			TOTAL 5102	\$4.74
	10/11/2019	EMPLOYEES	PERS	\$113.56
			TOTAL 5120	\$113.56
	10/11/2019	EMPLOYEES	MEDICARE	\$7.30
			TOTAL 5131	\$7.30
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$2.90
			TOTAL 5332	\$2.90
			CAMPGROUND TOTAL	\$601.70
<b>FOOD</b>	10/25/2019	EMPLOYEES	SALARY	\$17,544.60
			TOTAL 5001	\$17,544.60
	10/11/2019	EMPLOYEES	OVERTIME	\$1,149.91
			TOTAL 5004	\$1,149.91
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$10,105.34
			TOTAL 5101	\$10,105.34
	10/11/2019	EMPLOYEES	WORKERS COMP	\$186.94
			TOTAL 5102	\$186.94
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$476.42
			TOTAL 5103	\$476.42
	10/11/2019	EMPLOYEES	PERS	\$4,486.71
			TOTAL 5120	\$4,486.71
	10/11/2019	EMPLOYEES	MEDICARE	\$285.60
			TOTAL 5131	\$285.60
	10/28/2019	AMAZON COM LLC	PROGRAM SUPPLIES	\$79.75
			TOTAL 5215	\$79.75
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$635.85
			TOTAL 5228	\$635.85
	10/8/2019	ASIST TRANSLATION SRVCS INC	INTERPRETER	\$143.33
	10/28/2019	ASIST TRANSLATION SRVCS INC	INTERPRETER	\$80.00
			TOTAL 5301	\$223.33
	10/28/2019	STEWART,RICHARD G	MEMBERSHIP	\$12.50
	10/28/2019	STEWART,RICHARD G	MEMBERSHIP	\$31.50
			TOTAL 5308	\$44.00
	10/15/2019	FIRST COMMONWEALTH BANK	HOTEL	\$135.36
			TOTAL 5310	\$135.36
	10/15/2019	WATERFORD SIGNS INC	PRINTING	\$17.50
			TOTAL 5313	\$17.50
	10/28/2019	TRIAD ARCHITECTS LTD	REFUND	\$238.00
			TOTAL 5319	\$238.00
	10/28/2019	VERIZON	CELL PHONE SERVICE	\$114.51
			TOTAL 5330	\$114.51
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$111.58
			TOTAL 5332	\$111.58
			FOOD TOTAL	\$35,835.40
<b>WATER</b>	10/11/2019	EMPLOYEES	SALARY	\$510.00
			TOTAL 5001	\$510.00
	10/11/2019	EMPLOYEES	WORKERS COMP	\$5.11
			TOTAL 5102	\$5.11
	10/11/2019	EMPLOYEES	PERS	\$122.40
			TOTAL 5120	\$122.40
	10/11/2019	EMPLOYEES	MEDICARE	\$7.73
			TOTAL 5131	\$7.73
	10/8/2019	HACH CO	PROGRAM SUPPLIES	\$115.02
			TOTAL 5215	\$115.02
	10/15/2019	MASI INC	LAB AND TESTING	\$29.60
	10/17/2019	MASI INC	LAB AND TESTING	\$24.10
	10/17/2019	MASI INC	LAB AND TESTING	\$31.85
	10/28/2019	MASI INC	LAB AND TESTING	\$61.45
			TOTAL 5301	\$147.00
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$2.40
			TOTAL 5332	\$2.40

**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
			WATER TOTAL	\$909.66
<b>SOLID WASTE</b>	10/11/2019	EMPLOYEES	SALARY	\$3,286.48
			TOTAL 5001	\$3,286.48
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$977.64
			TOTAL 5101	\$977.64
	10/11/2019	EMPLOYEES	WORKERS COMP	\$32.86
			TOTAL 5102	\$32.86
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$60.69
			TOTAL 5103	\$60.69
	10/11/2019	EMPLOYEES	PERS	\$788.76
			TOTAL 5120	\$788.76
	10/11/2019	EMPLOYEES	MEDICARE	\$51.62
			TOTAL 5131	\$51.62
	10/31/2019	DELAWARE COUNTY SERVICE CENTER	FUEL	\$158.67
			TOTAL 5228	\$158.67
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$15.90
			TOTAL 5332	\$15.90
			<b>SOLID WASTE TOTAL</b>	<b>\$5,372.62</b>
<b>POOLS</b>	10/11/2019	EMPLOYEES	SALARY	\$1,550.70
			TOTAL 5001	\$1,550.70
	10/11/2019	EMPLOYEES	WORKERS COMP	\$15.51
			TOTAL 5102	\$15.51
	10/11/2019	EMPLOYEES	PERS	\$372.17
			TOTAL 5120	\$372.17
	10/11/2019	EMPLOYEES	MEDICARE	\$23.60
			TOTAL 5131	\$23.60
	10/28/2019	AMAZON COM LLC	PROGRAM SUPPLIES	\$42.02
			TOTAL 5215	\$42.02
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$9.85
			TOTAL 5332	\$9.85
			<b>POOLS TOTAL</b>	<b>\$2,013.85</b>
<b>WIC</b>	10/11/2019	EMPLOYEES	SALARY	\$27,688.88
			TOTAL 5001	\$27,688.88
	10/11/2019	EMPLOYEES	OVERTIME	\$594.91
			TOTAL 5004	\$594.91
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$21,082.04
			TOTAL 5101	\$21,082.04
	10/11/2019	EMPLOYEES	WORKERS COMP	\$282.84
			TOTAL 5102	\$282.84
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$555.45
			TOTAL 5103	\$555.45
	10/11/2019	EMPLOYEES	PERS	\$6,788.08
			TOTAL 5120	\$6,788.08
	10/11/2019	EMPLOYEES	MEDICARE	\$428.67
			TOTAL 5131	\$428.67
	10/2/2019	MEDIBADGE INC	CLINIC SUPPLIES	\$170.71
	10/8/2019	MEDIBADGE INC	CLINIC SUPPLIES	\$15.73
	10/15/2019	FIRST COMMONWEALTH BANK	OFFICE SUPPLIES	\$61.98
			TOTAL 5201	\$248.42
	10/15/2019	DIXON,MARGO L	MILEAGE	\$76.03
	10/15/2019	JENNINGS,TRACY L	MILEAGE	\$114.71
	10/15/2019	SYAR,MANUELA A	MILEAGE	\$116.48
	10/15/2019	WOLCOTT,LINDA	MILEAGE	\$2.86
			TOTAL 5309	\$310.08
	10/8/2019	UNION COUNTY HEALTH DEPARTMENT	COPY EXPENSE	\$38.01
			TOTAL 5313	\$38.01
	10/8/2019	TIME WARNER CABLE	INTERNET	\$59.99
	10/8/2019	UNION COUNTY HEALTH DEPARTMENT	INTERNET	\$150.00
			TOTAL 5315	\$209.99
	10/8/2019	STREAMLINER SOLUTIONS GROUP LLC	TELEPHONE SERVICE	\$99.80
	10/28/2019	VERIZON	CELL PHONE SERVICE	\$25.02
			TOTAL 5330	\$124.82
	10/11/2019	EMPLOYEES	CELL PHONE ALLOWANCE	\$27.00
			TOTAL 5332	\$27.00
	10/8/2019	MORROW COUNTY COMMISSIONERS	BUILDING RENTAL	\$650.00
	10/17/2019	MORROW COUNTY COMMISSIONERS	BUILDING RENTAL	\$650.00
			TOTAL 5335	\$1,300.00
			<b>WIC TOTAL</b>	<b>\$59,679.19</b>
<b>HEALTHY COMMUNITIES</b>	10/11/2019	EMPLOYEES	SALARY	\$3,387.20
			TOTAL 5001	\$3,387.20
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$2,171.74
			TOTAL 5101	\$2,171.74
	10/11/2019	EMPLOYEES	WORKERS COMP	\$33.87
			TOTAL 5102	\$33.87



**DELAWARE GENERAL HEALTH DISTRICT**

List of Bills 10/01/2019 through 10/31/2019

	DATE	PAYEE	PURPOSE	AMOUNT
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$108.85
			TOTAL 5103	\$108.85
	10/11/2019	EMPLOYEES	PERS	\$812.93
			TOTAL 5120	\$812.93
	10/11/2019	EMPLOYEES	MEDICARE	\$52.01
			TOTAL 5131	\$52.01
	10/8/2019	HYGROWPONICS LLC	PROGRAM SUPPLIES	\$161.79
			TOTAL 5215	\$161.79
			<b>HEALTHY COMMUNITIES TOTAL</b>	<b>\$6,728.39</b>
<b>SAFE</b>	10/11/2019	EMPLOYEES	SALARY	\$1,987.60
			TOTAL 5001	\$1,987.60
	10/31/2019	HEALTH DEPARTMENT	HEALTH INSURANCE	\$1,277.52
			TOTAL 5101	\$1,277.52
	10/11/2019	EMPLOYEES	WORKERS COMP	\$19.88
			TOTAL 5102	\$19.88
	10/31/2019	HEALTH DEPARTMENT	DENTAL INSURANCE	\$35.03
			TOTAL 5103	\$35.03
	10/11/2019	EMPLOYEES	PERS	\$477.03
			TOTAL 5120	\$477.03
	10/11/2019	EMPLOYEES	MEDICARE	\$28.68
			TOTAL 5131	\$28.68
	10/17/2019	BAIN, JACQUELINE J	MILEAGE	\$205.56
			TOTAL 5309	\$205.56
	10/30/2019	MID OHIO PRINTING	PRINTING	\$655.00
			TOTAL 5313	\$655.00
			<b>SAFE TOTAL</b>	<b>\$4,686.30</b>
<b>NEW BUILDING</b>	10/28/2019	MOODY-NOLAN INC	OTHER PROFESSIONAL SERVICE	\$39,147.80
			TOTAL 5301	\$39,147.80
	10/2/2019	HOFFMAN LAWN AND LANDSCAPE CO LLC	BUILDING MAINT	\$570.00
	10/28/2019	HOFFMAN LAWN AND LANDSCAPE CO LLC	BUILDING MAINT	\$285.00
	10/30/2019	HOFFMAN LAWN AND LANDSCAPE CO LLC	BUILDING MAINT	\$285.00
			TOTAL 5328	\$1,140.00
			<b>NEW BUILDING TOTAL</b>	<b>\$40,287.80</b>
			<b>GRAND TOTAL</b>	<b>\$560,844.09</b>

DATE: 12-3-19

APPROVED BY: 