BODY ART
STUDIO REVIEW
Requirements for
Tattoo & Body Piercing Studios

- Studio must be at least 100 square feet.
- Floor space for performing the activity must be at least 36 square feet.
- Floor directly under the equipment must be impervious, washable and smooth.
- Walls must be impervious, washable and smooth.
- All tables and equipment must be easily cleanable.
- A handsink must be in close proximity to the workspace with hot and cold running water, soap and single use towels.
- Solid waste and infectious waste disposal must meet the requirements of the Ohio Environmental Protection Agency.
- Restroom facilities must be available to employees and customers.
- The studio must have light equivalent to at least 40 foot candles where the procedure is performed.
- Storage space must be available for extra supplies and chemicals.
- Counter space or a separate room for all sterilization and disinfection equipment must be available.
- A convenient place for all aftercare, consent forms and other paperwork must be available.

To Get a Permit

- Submit plans and specifications to the Delaware General Health District.
- All artists performing piercing or tattooing must submit proof to the Health District of each of the following types of training:
  - Documentation of adequate piercing and/or tattooing experience
  - First aid training
  - Universal precautions against bloodborne pathogens
  - Appropriate tattoo and piercing aftercare
- A written infection prevention & control plan is required.
- Fees are to be paid when permit is issued.
- Must have written approval from zoning department.

Infectious Waste Disposal

- Infectious waste must be handled per Ohio EPA regulations.
- Under 50 pounds of infectious waste per month can be separated, weighed, double bagged and thrown away with the trash per your trash disposal company.
- Infectious waste bags are to be red and/or identified with a biohazard label.
- Records of weight shall be kept in the shop and available for inspection at any time.
- Contact the Delaware General Health District for more information.
Before you open a body art studio...

Did you have a body art permit in another government licensed & inspected facility?

**YES**

Copy of permit and submit documentation for 20 tattoo procedures or 10 body piercings performed at government licensed & inspected facility

**NO**

Did you take a course?

**YES**

Did you complete at least 24 hours of instruction and at least 5 documented procedures?

**YES**

Submit class hours and documentation of the 5 supervised procedures

**NO**

Submit documentation for 20 tattoo procedures or 10 body piercings performed at government licensed & inspected facility

Pursuant to ORC Sec. 3701-9-02 and Delaware General Health District Board of Health Resolution 2012-23
Resolution 2012-23 Body Art Training

A resolution establishing training requirements for Body Art training under Section 3709 of the Ohio Revised Code.

WHEREAS, for the purpose of this resolution, “Body Art” shall be defined as the practice of physical body adornment, including tattooing/microblading, body piercing and/or scarification of the dermis layer (or deeper), of the skin of a human. It does not include ear piercing with an ear piercing gun.

WHEREAS, Section 3730.09 of the Ohio Revised Code requires individuals who perform body art procedures to be adequately trained to perform the procedures properly and safely; and,

WHEREAS, Section 3701-09 of the Ohio Administrative Code requires that the operator maintains procedures ensuring that all persons performing body art services on the business premises have received appropriate training in body art as evidenced by documentation that is acceptable to the Board of Health; and,

WHEREAS, for the purpose of this resolution, “body piercing procedure” and “tattooing procedure” shall be defined the same as in Ohio Administrative Code 3701-09

THEREFORE, BE IT RESOLVED, that the Board of Health authorizes the Environmental Health Director, or designee, to approve body art training based on the following minimum standards and the standards set forth in 3701-09, prior to issuing approval for the body art studio to operate:

1. Proof** of completion of the appropriate training course(s)* by a reputable training company that includes a minimum of 24 hours of instruction and includes at least 5 procedures in the specified area and incorporates standard precautions and minimum trainings as defined in 3701-09 and/or;
2. Proof** of at least 20 tattooing procedures or 10 body piercing procedures at a government licensed and inspected facility.

*The Delaware General Health District retains the right to require additional training and/or reject a course if the course is deemed inadequate. The Delaware General Health District retains the right to require additional experience if the submitted experience is deemed inadequate.

** Proof may consist of official certifications, licenses, inspection reports, time reports, sign in sheets, customer logs or other written documentation acceptable to the Environmental Health Director that confirms the required training or experience.

Superseding all previous editions, Resolution 2012-23 is hereby amended and approved by the Board of Health this 29th day of October 2019.

Walter R. Threlfall, DVM, MS, PhD
President
Board of Health
Delaware General Health District

Sheila L. Hiddleston, RN, MS
Secretary
Board of Health
Delaware General Health District

Resolution 2012-23 Tattoo and Body Piercing Training origination unknown; revised 03/27/01; 09/25/12; 07/31/18
**INSTRUCTIONS**

*All necessary items must be received by the Health District before plan review can begin*

1. Complete all applicable sections below
2. Sign and date the application
3. Return the application with appropriate fee and enclose the items listed below under Format Specifications for Plans

(please circle): TATTOO ONLY  PIERCING ONLY  TATTOO AND PIERCING

Name of Establishment: ________________________________________________________________

Address of Establishment: _____________________________________________________________

Phone for Establishment (if available): ____________________________ Email: __________________

Name of Owner(s)/License Holder: ______________________________________________________

Name of Artists: ________________________________________________________________

*If the artist(s) listed on this application leaves this location or additional artists are added, the agency is to be notified

*Studio owners are responsible for ensuring artist(s) receive proper training

Do you plan on hiring more artists in the future?  YES_____  NO_____  

Mailing Address: ______________________________________________________________________

Telephone: ____________________________ Email: __________________

Do you plan on offering your services to clients under 18?  YES_____  NO_____  

Days and hours of proposed operation: ___________________________________________________

Provide the following documentation:

- Copy of written infection prevention and control plan (See page 6)
- Copy of the consent and aftercare forms
- Copy of the training certificate from first aid and bloodborne pathogens course
- Written verification from the zoning authority and building department having jurisdiction that the building has been zoned and approved for the business use
- Completed paperwork or copy of Ohio body art permit or notarized document with previous locations worked (see appropriate training chart for clarification)

I understand that I must submit plans/applications to the following authorities (as applicable): Plumbing, Zoning, Electric, Building, Fire. I attest that the information provided in this application is true and accurate to the best of my knowledge.

Applicant Signature: ____________________________ Date: ________________
FORMAT SPECIFICATIONS FOR PLANS

- Each piece of equipment (large or small) is to be designated on the floor plan and clearly labeled with its common name.
- Clearly designate handwashing facilities for each restroom and in the immediate area of workspace.
- Provide the total square footage of the area to be used for the business, as well as all areas and workspace to be used for business. The studio must be 100 square feet with the workspace of at least 36 square feet.
- The total area to be used for the business;
- Entrances and exits;
- Number, location and types of plumbing fixtures, including all water supply facilities;
- Lighting plan;
- Surface finishes, floors/walls/ceilings
- Floor plan should include entire business, not just work space

Listing of all equipment to be used, including the manufacturer and model numbers:

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SEE EXAMPLE BELOW

![Diagram of a floor plan with labeled equipment]

- **Clean Sink**
- **Hand Sink**
- **Workspace Table**
- **Light**
- **Light**

**Example Only**

**Restroom**

**Workspace**
Requirements for the infection control plan

(8) Written infection prevention and control plan that includes, but is not limited to, the following:

(a) Decontaminating and disinfecting environmental surfaces;

(b) Decontaminating, packaging, sterilizing, and storing reusable equipment and instruments;

(c) Protecting clean instruments and sterile instruments from contamination during storage;

(d) Ensuring that standard precautions and aseptic techniques are utilized during all body art procedures;

(e) Safe handling and disposal of needles;

(f) Aftercare guidelines.
## DEMONSTRATES KNOWLEDGE OF:

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<tr>
<th>Demonstration</th>
<th>Initial if Completed</th>
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<tr>
<td>Completion of Approved Bloodborne Pathogen Course</td>
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<tr>
<td>Completion of Approved First Aid Course</td>
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<tr>
<td>OAC 3701-9</td>
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<tr>
<td>ORC 3730.01 to 3730.11</td>
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<td>Can explain the content of Release Forms and the possible complications from tattoo or piercing to client</td>
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<td>Able to complete the Artist's section of the Release Form</td>
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<td>Understands and explains proper aftercare instructions to clients</td>
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<td>Proper Waste Disposal of all Materials Used per OAC 3745-27-30 &amp; 3745-27-35</td>
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<td>Understands and follows the practices outlined in the Studio Exposure Control Plan</td>
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<tr>
<td>Completed 24-hours of training with five supervised procedures * See page 5</td>
<td>Supervising mentor artist sign here</td>
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<tr>
<td>Completed 20 documented tattoo procedures and/or 10 piercings * See page 5</td>
<td>Supervising mentor artist sign here</td>
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I attest that the information in this document is true, correct and complete. If this information is found untrue, incorrect or incomplete the appropriate training will be considered invalid.

Signature of Applicant: _______________________________ Date: ________________

Signature of Mentor/Supervising Artist: ______________________________ Date: ________________
Check which training applies to you:

☐ Training course completed by a reputable company, at least 24 hours of instruction including at least 5 procedures completed. (If marked complete, proceed to Box A below)

☐ Completed at least 20 tattoo procedures or 10 body piercing procedures at a government licensed & inspected facility. (If marked complete, proceed to Box B below)

**Box A**

5 procedures completed during training

Applicant Name: ______________________________________ Date of Birth: ____________

Name of Training Company: ______________________________________________________________

Please provide agenda of training class, including hours of instruction.

*Additional documentation may be required*

<table>
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<tr>
<th>Name of client</th>
<th>Date of procedure</th>
<th>Was setup &amp; tear down part of procedure?</th>
<th>Type of Procedure (If piercing, list location)</th>
<th>Supervising Artist</th>
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**Box B**  
20 tattoo procedures or 10 piercing procedures at a government licensed & inspected facility

Applicant Name: _____________________________ Date of Birth: ____________

Name of Government Agency on Permit: ______________________________________

Name of Studio: _____________________________________________________________

*Additional documentation may be required

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