## NPA/RPC Lot Split/Subdivision Review Checklist

- **Survey drawing?**
- **Acreage? (Total and size of all lots)**
- **Reference scale (ex. 1"=50')?**
- **North arrow?**
- **Distance to the nearest intersection and any existing addresses are noted on plat?**
- **Existing or potential building locations?**
- **Building envelope shown?**
- **Building envelope at least 10' out of the Sewage Treatment Systems Areas (STS)?**
- **Lot lines have been staked or marked?**

- **All existing/proposed STS's & drinking water sources are shown?**
  - **Water supply indicated? (i.e. Public water, Private water: wells, cisterns, ponds)**
  - **If public water supply, is supply line shown to dwelling?**
  - **If Private Water Supply, does it meet the private water rules?**
  - **All isolation distances are maintained for existing and proposed water supply and STS?**

- **Existing and/or Proposed Easements Shown?**
- **Sanitary/Drainage/Utility/Collector Tile Easements 20'?**
- **Sewage treatment areas 10' from property lines and easements?**
- **STS more than 50' from steep slopes or impoundments?**
- **Existing and/or proposed driveways shown and are at least 10' from STS**
- **Utility Lines shown to dwelling and not crossing the STS**

- **Tree Lines/Wooded Areas within 50' are shown?**
  - **If STS is located in wooded areas, is clear-cutting noted?**

- **Soil Delineations per the Delaware County Soil Survey?**
- **Soil Delineations mapped by Soil Scientist?**
- **Soil Report supplied?**
- **Test hole locations shown on plat with test hole numbers?**
- **Sufficient depth to limiting and restrictive layers for proposed STS?**
- **Loading rates provided and coincides with soil scientist report and STS footprint?**

- **A vertical and horizontal reference point or benchmark has been identified?**
- **Plan views for the appropriate type of primary & secondary STS?**
- **Note regarding # of bedrooms?**
- **Acceptable STS footprint provided?**
- **Topography in 1' intervals?**
- **Elevated STS not located in the 100 yr. floodplain?**
- **STS not located in a drainage way?**
- **Note that the proposed lots split(s) does not violate the Ohio Administrative Code (OAC) Chapter 3701-29**
- **Gradient/interceptor drain/collector tile shown to adequate outlet with appropriate permission?**
<table>
<thead>
<tr>
<th>Question</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>33) Note that a Designer plan needs to be approved prior to permitting?</td>
<td></td>
</tr>
<tr>
<td>34) Sanitary Sewer Covenant statement provided?</td>
<td></td>
</tr>
<tr>
<td>35) Means of access for O&amp;M equipment for servicing?</td>
<td></td>
</tr>
<tr>
<td>36) Remaining Acreage is noted? (If less than 5 acres, the lot will need to be reviewed)</td>
<td></td>
</tr>
<tr>
<td>37) If an STS is to be located on a separate parcel, a legally recorded easement and description is provided?</td>
<td></td>
</tr>
<tr>
<td>38) If designed for split drip, a letter from a drip designer has been provided?</td>
<td></td>
</tr>
<tr>
<td>39) If more than 5 lots, Board of Health approval required</td>
<td></td>
</tr>
<tr>
<td>40) If RPC, a letter has been provided from the Sanitary Engineer regarding the feasibility of sewer?</td>
<td></td>
</tr>
</tbody>
</table>

*If "No", corrections are needed*

Plan review by: ___________________________  Initial review date: __________

Field review by: ___________________________  Field review date: __________

Additional Notes: ________________________________________________________________